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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 15 July 2025 at 7.30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Pat Stimson, Terry Richardson, David Locke, Pauline Sears

Also present: Dave Weston (Parish Clerk), and 8 members of the public

Number	Agenda Item	Action
25/100	To receive and accept apologies for absence	
25/101	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Stimson declared an interest under 25/109/2	
25/102	To receive and approve for signature the minutes of the Council meeting held on 17 June 2025. It was resolved to approve the minutes as a true record of the meeting; they were signed accordingly by the chair.	
25/103	Invitation for questions from members of the public There were no questions from the public. Jack Edwards (13yrs), a member of the WNC Youth Advisory Council and local youth representative introduced himself to the meeting.	
25/104	Invitation to Unitary Councillor to provide update report No WNC Cllrs present or report for the meeting received.	
25/105	To review the vacancy on the council. There is still a vacancy on the council. A person had expressed an interest, but this had been withdrawn. It was resolved to place an advert in GRASS magazine and also place an advert on the noticeboards.	DW
25/106	To discuss any matters arising not on the agenda. There were no matters arising.	
25/107	Correspondence List There was nothing to review.	
25/108	To receive the Clerks Report HSBC are removing the £5 monthly fee for our account. NCALC Conference is on 4 October at Moulton. The council can send two delegates. Cllrs to email the clerk if they are interested to go.	
25/109	To determine and note responses to recent planning applications Cllr Stimson left the meeting at 1940hrs, rejoining at the conclusion of 109/2 at 1952hrs. 109/1 To receive notification of decisions/updates from WNC 2025/2632/LDP 2 Canalside Cottages. The meeting noted the approval of a lawful development certificate by WNC regarding the application. 109/2 To review planning applications.	DW

	<p>2025/2451/FULL Sunny Garden Chapel Lane. The council resolved to support the application. Clerk to complete the planning portal.</p> <p>2025/1407/FULL Grain Store Stoke Road Blisworth. The council resolved to object to the application on the grounds of a likely increase in traffic through the village. Clerk to complete the planning portal.</p> <p>2025/1892/NMA Toppers Bridge Road. The council resolved to object to the application on the grounds it appears to be a retrospective application and is a significant deviation from the original plans. Clerk to complete the planning portal.</p> <p>109/3 To update on Junction 15 Harworth proposals 2025/1883/MAO. The council resolved to object to the application. Cllr Dodington had drafted a response outlining the objections. Clerk to complete the planning portal.</p>	<p>DW</p> <p>DW</p> <p>DW</p>
25/110	<p>Parish Matters</p> <p>110/1 Canal Update. Cllr Dodington reported that there has been vandalism to lock 18 gates and that the canal is closed to traffic from 2pm-8am daily</p> <p>110/2 Roads/Safety.</p> <p>A: Bridge Road repairs. There is a meeting scheduled with Kier on site in August to discuss the remaining repairs including road surfacing and repairs to a broken drain.</p> <p>Rookery Lane is scheduled for closure in September to (we think), repair the iron work following the resurfacing.</p> <p>B: Stoke Road Bridge. Repair completed DISCHARGE</p> <p>110/3 Drains and Gulleys</p> <p>A: Rookery Lane Drains. There is a collapsed drain which is being investigated.</p> <p>110/4 Section 106 Monies</p> <p>The next SEGRO Community Group meeting is in September. Nothing further to report.</p> <p>110/5 War Memorial. The contractor has made attempts to re-letter the memorial. Due to erosion of the stonework this cannot be done to a satisfactory standard. The contractor has proposed, at their cost, to make a plinth to overlay the current stonework where needed. It was resolved to contact the contractor to ask for plan and design within 14 days as listed monument development approval is required from WNC.</p> <p>110/6 Defibrillator. All ok</p> <p>110/7 Village Green The posts have been replaced and the school written to asking them to remind children not to sit on them. Thanks To David and Mary Locke for replacing them.</p>	<p>DW</p>
25/111	<p>Playing Field</p> <p>111/1 Dog Waste Bins, Clerk to check with contractor they have started emptying them</p> <p>111/2 Football 2025/2026. Clerk has sent the agreement for signing to Total Football Academy and chased for a response , nothing heard, clerk to chase again.</p>	<p>DW</p> <p>DW</p>
25/112	<p>Finance and Governance</p> <p>112/1 The financial report for June 2025 was presented. It was resolved to accept the report.</p> <p>112/2 It was resolved to pay the following bills:</p>	

	Confidential Expenses (July) £445.66 power B HMRC (July) £104.80 power B NJ Blackwell (Inv 1852) £702.12 power A NCALC (Inv 4719) £72.00 power E Direct Debits Yu Energy £100.30 power D Bank Charges £5.00 power E 112/3 Budget Position. It was resolved to accept the budget position report.	DW
25/113	Assets of Community Value An application to register the village hall has been submitted and the clerk has responded on behalf of the council, as the premises owner, stating no objection to it being registered. It was further resolved that in addition to applying to register the 2 pubs, an application for the school to be registered should be submitted.	DW
25/114	Immediate Justice With no communication coming from the OPFCC it was resolved to discharge this item.	
25/115	Welcome letter for new people to the village It was resolved to go ahead with the letter drafted by Cllr Locke. Cllr Locke to speak with local estate agents to let them know about the letter for potential purchasers and renters	DL
25/116	Forthcoming clerk vacancy The clerk has spoken with NCALC who have advised that scale point 18-23 would be appropriate. The clerk had circulated the most recent job description and advert. It was resolved that Cllr Osborne and the clerk should review both and the vacancy to be advertised via NCALC.	
25/117	NCALC CAN Champion This item to be rolled over to the meeting in September	
	Items for the next agenda	

Meeting Closed at 2024hrs

Date of next meeting: 16 September 2025

Powers to make payments.

A: Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10

B: Local Government Act 1972 s 112

C: Local Gov Act 1972 s 144

D: Parish Councils Act 1957 s3 Highways Act 1980 s 301

E: Local Government Act 1972 s 111

Stoke Bruerne Parish Council Financial Report to 30 June 2025	
Bank Statements on 30 June 2025	£28,952.89
Current Account	£18,445.20
Savings Account	£10,507.69
Un-presented payments to 30 June 2025 (NJ Blackwell not processed until 10 July)	£1,035.12
ACTUAL FINANCIAL POSITION on 30 June 2025	£27,917.77
Monies Held on Behalf of Village	
War Memorial Restoration (WARM)	£4,585.00
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£11,000.00
Parish Council Fund Position on 30 June 2025	£12,332.77
Parish Council Fund bills to be agreed:	
Bills for Payment in July 2025	
Confidential Expenses July	£445.66
HMRC July	£104.80
N J Blackwell inv 1852	£702.12
NCALC inv 4719	£72.00
Direct Debits due in July 2025 (Yu Energy)	£100.30
Bank Charges	£5.00
Total Payments for July 2025	£1,429.88
Parish Council Fund Position on 15 July 2025	£10,902.89
Financial Transactions for June 2025	
Urgent Payments made since meeting in June	£0.00
Payments presented in June incl DD and internet payments	£1,850.11
Receipts during June (Bank Interest & WNC Grass cutting remit)	£554.72
VAT to be claimed 2025/2026	£709.08

Correspondence List 14 June 2025-11 July 2025			
Date Circulated	From	Correspondence	Circulated by
25-Jun	KD	War memorial new facing plate	KD
06-Jul	DL	War memorial maintainence	DL
07-Jul	KD	Village Green posts	KD
08-Jul	DL	War memorial consent	DL
09-Jul	WNC	Weekly Planning reports	DW
09-Jul	WNC	2025/2451/FULL Sunny Garden Chapel Lane	DW
09-Jul	NCALC	CAN Champion	DW
09-Jul	Fiona Cole	Harworth (J15) planning meetings	DW
11-Jul	Fiona Cole	WNC Forward planning	DW
11-Jul	NCALC	Weekly updates	DW
11-Jul	Fiona Cole	WNC local plan	DW
11-Jul	WNC	2025/1407 /FULL Grain Store Stoke Road Blisworth	DW
11-Jul	WNC	Planning engagement survey	DW
11-Jul	WNC	Local plan consultation	DW