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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 17 June 2025 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Pat Stimson, Terry Richardson, Pauline Sears

Also present: Dave Weston (Parish Clerk), WNC Councilor Fiona Cole (part) and 4 members of the public

Number	Agenda Item	Action
25/082	To receive and accept apologies for absence Apologies were received from Cllr Locke and Cllr Cole (WNC) who would be late.	
25/083	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Dodington declared an interest under 25/092/2	
25/084	To receive and approve for signature the minutes of the Council meeting held on 20 May 2025. It was resolved to approve the minutes as a true record of the meeting; they were signed accordingly by the chair.	
25/085	To ensure all councillors not present at the meeting 20 May 2025 acknowledge and accept all papers under previous item 25/068 Cllrs Richardson and Sears accepted all obligations under 25/068.	
25/086	Invitation for questions from members of the public Q: The canal museum closes on Sundays and Mondays. The buses into the village are only here for visitors. Can we make CRT aware that Sunday opening is necessary. KD: The new museum manager is looking into reopening.	KD
25/087	Invitation to Unitary Councillor to provide update report Cllr Cole joined the meeting at 2003hrs. Main points were: The PSPO is being reviewed with consultation The Reform DOGE team have arrived at WNC There will be a request to consider renewing or producing a local plan, this will be around Q4. FC has met with the S106 officer at WNC and is expecting a report into what monies from J15 development have been paid in/out. The increase in floor pace from the mezzanine flooring will not necessarily result in a S106 uplift. On 3 July there is a meeting regarding the additional Harworth proposal SBPC are attending.	
25/088	To review the vacancy on the council. A MOP has expressed an interest. Cllr Stimson to follow up	PS

25/089	To discuss any matters arising not on the agenda. WNC planning will visit the development at Toppers to review the construction.	
25/090	Correspondence List Cattle in fields near Mill Lane. Cllrs Dodington and Stimson have recently completed a Rights of Way course and will look into the matter.	KD/PS
25/091	To receive the Clerks Report WNC have been billed for mowing the grass verges for 2025-2026. The annual Parish conference has been moved to 23 October 2025.	
25/092	To determine and note responses to recent planning applications 092/1 Nothing to Review 092/2 Cllr Dodington left the meeting at 1945hrs. Cllr Osborne took the chair. 2025/1692/ADV The Canalside 5 Bridge Road. It was agreed the sign was an improvement on the previous one. There were no objections to the sign, an observation was made about the number of retrospective applications being considered by WNC. Cllr Dodington returned to the chair at 1949hrs	
25/093	Parish Matters 093/1 Canal Update. There is a planned walk with the GUCT project team to discuss the impact of the project at Stoke Bruerne. There was damage reported to an airshaft on the tunnel, there was an incident whereby access was gained to it and a large rock dropped on a passing boat. CRT have repaired it. A complaint has been made to CRT about an individual riding an electric one-wheeler along the canalside. 093/2 Roads/Safety. The Shutlanger Road is due to re-open on 27 June A: Footpath on Rookery Lane. To be taken off the agenda until October B: Bridge Road: Closing on 9 September to fix iron work and hopefully resurfacing C: Stoke Road bridge repairs are scheduled for 30 June-4 July. 093/3 Drains and Gulleys. A: Rookery Lane drains, a root cutter has been used, and the drain should be clear. The drain on Bridge Road near the new streetlight has been cleared, a drain outside Bridge Road and Chapel Lane appears to have collapsed. WNC/AWA aware. 093/4 Section 106 Monies PS attended the recent meeting. All present were asked to consider sharing a % of the pot with Stoke Bruerne. This was declined. A further meeting with Fiona Cole has been arranged. 093/5 War Memorial. The renovation should be finished this week 093/6 Defibrillator. All ok 097/7 Village Green. Cllr Locke has new posts, and a resident has offered to help install.	
25/094	Playing Field 094/1 We have asked Marcus Young Environmental Services to begin emptying the two bins on the paying field weekly. 094/2 An agreement around hiring the pitch was circulated prior to the meeting. It was resolved the agreement will be used.	DW

	The Annual H&S report was circulated. Cllr Stimson to approach a resident to sand and varnish the benches.	PS
25/095	<p>Finance and Governance</p> <p>095/1 The financial report for May 2025 was presented. It was resolved to accept the report.</p> <p>095/2 It was resolved to pay the following bills:</p> <p>Confidential Expenses: £309.68 Power B HMRC £71.00 Power B NJ Blackwell £1035.12 Power A PlaySafety Ltd £105.60 Power A Franks Tree Services £50.00 Power A John Chambers £1200.00 Power C Direct Debits £108.83 Power D Bank Charges £5.00 Power E</p> <p>095/3 It was resolved to accept the budget position shared by the RFO</p> <p>095/4. The Internal Audit report for 2024-2025 was shared. It was resolved to accept the report.</p> <p>095/5 It was resolved to re-state the AGAR to the figures quoted as a result of long-standing unpaid cheques showing in previous years' figures. The council unanimously agreed the figures should be restated moving forward. This was following NCALC advice and was with the approval of the internal auditor. The re-stated AGAR was signed by the chair.</p>	DW
25/096	<p>Assets of Community Value</p> <p>The clerk has started the process to register the village hall.</p>	DW
25/097	<p>Immediate Justice</p> <p>It was resolved to roll this item over to the July meeting</p>	DW
25/098	<p>Welcome Letter for new residents</p> <p>It was resolved to roll this item over to the July meeting.</p>	DW
25/099	<p>Forthcoming clerk vacancy</p> <p>It was resolved to approach NCALC for advice and to advertise the role with them Cllr Stimson stated she was aware of a person who may be interested.</p> <p>It was noted the current clerk had his annual performance review. The findings and proposals would be circulated within the Councilors.</p>	DW/PS
	<p>Items for the next agenda</p> <p>None</p>	

Meeting Closed at 2039hrs

Date of next meeting: 15 July 2025

Powers to make payments.

A: Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10

B: Local Government Act 1972 s 112

C: Local Gov Act 1972 s 144

D: Parish Councils Act 1957 s3 Highways Act 1980 s 301

E: Local Government Act 1972 s 111

Stoke Bruerne Parish Council Financial Report to 31 May 2025	
Bank Statements on 31 May 2025	£30,248.28
Current Account	£19,785.22
Savings Account	£10,463.06
Un-presented payments to 31 May 2025	£0.00
ACTUAL FINANCIAL POSITION on 31 May 2025	£30,248.28
Monies Held on Behalf of Village	
War Memorial Restoration (WARM)	£4,585.00
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£11,000.00
Parish Council Fund Position on 31 May 2025	£14,663.28
Parish Council Fund bills to be agreed:	
Bills for Payment in June 2025	
Confidential Expenses June	£309.68
HMRC June	£71.00
N J Blackwell	£1,035.12
Direct Debits due in May 2025 (Yu Energy)	£108.83
PlaySafe RoSPA	£105.60
Franks Tree Services	£50.00
John Chambers	£1,200.00
Bank Charges	£5.00
Total Payments for June 2025	£2,885.23
Parish Council Fund Position on 17 June 2025	£11,778.05
Financial Transactions for May 2025	
Urgent Payments made since meeting in May	£0.00
Payments presented in May incl DD and internet payments	£1,475.52
Receipts during May (Transfer from DBT Clock Fund and Lloyds bank Giro)	£145.60
VAT to be claimed 2025/2026	£572.28

2506 SBPC CORRESPONDENCE LIST

Correspondence List 16 May 2025-13 June 2025			
Date Circulated	From	Correspondence	Circulated by
20-May			
11-Jun	WNC	Weekly planning	DW
26-May	KD	Damage to posts	KD
27-May	KD	FB Post re: cattle	KD
28-May	DL	Village Green posts	DL
30-May	KD	SEGRO	KD
05-Jun			
13-Jun	NCALC	Weekly Update	DW
05-Jun	NCALC	Audit Report	DW
05-Jun	WNC	postponement of parish conference	DW
09-Jun	KD	Rookery Lane drains	KD
13-Jun	NCALC	Training Dates	DW
13-Jun	WNC	Surveys	DW
13-Jun	Playsafe	Playpark H&S report	DW
13-Jun	Fiona Cole	Harworth Group	DW