



clerk@stokebruerneparishcouncil.gov.uk Telephone 07920 888250

**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 15 April 2025 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Pat Stimson, Terry Richardson, David Locke

Also present: Dave Weston (Parish Clerk), and six members of the public

The meeting began with a 1-minute silence in memory of former Councillor James (Jim) Tarry who has recently passed away.

Number	Agenda Item	Action
25/044	To receive and accept apologies for absence. Cllrs Simon Lake, Trevor Morley, and Louisa Fowler (WNC)	
25/045	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None declared	
25/046	To receive and approve for signature the minutes of the Council meeting held on 18 March 2025. It was resolved to approve the minutes as a true record of the meeting; they were signed accordingly by the chair.	
25/047	Invitation for questions from members of the public There were no questions from the members present	
25/048	Invitation to Unitary Councillor to provide update report None present or report received	
25/049	To discuss any matters arising not on the agenda. There were no matters arising.	
25/050	Correspondence List Cllr Dodington stated the road signage was due to be installed 21-25 May.	
25/051	To receive the Clerks Report The Clock is due a service, arrange for 30 April 2025 at 0900hrs. The church is aware. The closing date for GRASS submission is 18 April 2025. The cost of Dog bins emptying @ Shutlanger is £898 p.a. for 4 bins	
25/052	To determine and note responses to recent planning applications The update from the Grand Union Canal Transfer (GUCT) was noted. The application for a non-material change to the order at SEGRO was noted albeit no official notification from WNC has been received. Discussion will take place once received.	
25/053	Parish Matters 053/1 Canal Update, Cllr Dodington reported all seemed ok now. 053/2 Roads/Safety a. Rookery Lane overgrown footpath. Tony Bament wants to meet with	KD

	<p>WNC to establish what he can do to alleviate the problem before committing to it. Cllr Dodington to arrange the meeting.</p> <p>b. Bridge Road Repairs. We are still waiting for the road surface repairs outside the school. It cannot be done until the Shutlanger Road to the A5 is re-opened.</p> <p>Cllr Richardson and others had done a litter pick along the greenway and collected twelve bags of rubbish, thanks to all who took part.</p> <p>A resident has asked for a dead-end sign to be placed at the bottom of Mill Lane. Cllr Stimson to liaise.</p> <p>053/3 Drains and Gulleys</p> <p>a. Water Flowing down Mill Lane. Anglian Water are aware of the issue and are working on it. Cllr Stimson is the POC.</p> <p>b. Drain blockage Rookery Lane. There are tree roots blocking a drain on Rookery Lane near to no. 4. Cllr Richardson has reported the issue via FixmyStreet and is waiting for a visit.</p> <p>053/4 SEGRO Community Liaison Group. The next meeting is 4 June. Cllr Stimson pushing for monies for the village.</p> <p>053/5 War Memorial. The completion of the project is due to be done by the end of April.</p> <p>053/6 Defibrillator. Cllr Dodington states it is now looked after by SNCR.</p> <p>053/7 Village Green. Thanks to Evan for collecting the posts which are now installed.</p> <p>053/8 VE Day 8 May 2025. Evan is hosting a bonfire event at his house in the evening.</p>	<p>PS</p> <p>PS</p> <p>TR</p> <p>PS</p>																
25/054	<p>Playing Field</p> <p>054/1 Dog Waste Bins. It was resolved to remove the bin at the top of the park and only keep the one bin at the entrance to the park off bridge road. Clerk to obtain a quote for weekly emptying.</p> <p>054/2 There has been an enquiry from Tove FC to return to the playpark to play football. Clerk to obtain more details on fixture numbers and reiterate no back-to-back games that caused most of the parking concerns. The fee will be £400 p.a covering the first eleven games then, £30 per game thereafter.</p>	<p>DW</p> <p>DW</p>																
25/055	<p>Finance and Governance</p> <p>055/1 The financial report for March 2025 was presented. It was resolved to accept the report.</p> <p>055/2 It was resolved to pay the following bills:</p> <table border="0"> <tr> <td>Confidential Expenses</td> <td>£309.88</td> </tr> <tr> <td>HMRC</td> <td>£70.80</td> </tr> <tr> <td>NCALC</td> <td>£606.03</td> </tr> <tr> <td>Cllr D Locke (reimbursement for posts)</td> <td>£129.56</td> </tr> <tr> <td>NJ Blackwell (grass cutting)</td> <td>£405.12</td> </tr> <tr> <td>Local Authority Tech (website and emails)</td> <td>£336.00</td> </tr> <tr> <td>Direct Debits</td> <td>£126.40</td> </tr> <tr> <td>Bank Charges</td> <td>£6.00</td> </tr> </table> <p>055/3 The end of year budget position was presented.</p>	Confidential Expenses	£309.88	HMRC	£70.80	NCALC	£606.03	Cllr D Locke (reimbursement for posts)	£129.56	NJ Blackwell (grass cutting)	£405.12	Local Authority Tech (website and emails)	£336.00	Direct Debits	£126.40	Bank Charges	£6.00	<p>DW</p>
Confidential Expenses	£309.88																	
HMRC	£70.80																	
NCALC	£606.03																	
Cllr D Locke (reimbursement for posts)	£129.56																	
NJ Blackwell (grass cutting)	£405.12																	
Local Authority Tech (website and emails)	£336.00																	
Direct Debits	£126.40																	
Bank Charges	£6.00																	
25/056	<p>Assets of Community Value</p> <p>The clerk will arrange to apply for both public houses in due course.</p>	<p>DW</p>																
25/057	<p>Annual Parish Meeting 22 April 2025 7.30pm.</p> <p>The clerk has requested reports from key organisations which will be</p>	<p>DW</p>																

	posted on the website prior to the meeting.	
25/058	Election 2025 The village will have an uncontested election. The vacancies will be discussed at the next meeting.	KD
25/059	Immediate Justice Nothing forthcoming at present. Cllr Locke to pursue.	DL
	Items for the next agenda Welcome letter for people new to the village.	

Meeting Closed at 2027hrs.

Date of next meeting: Tuesday 20 May 2025 at 7.30pm. **It will be the AGM of the Parish Council.**

Stoke Bruerne Parish Council Financial Report to 31 March 2025	
Bank Statements on 31 March 2025	£22,823.71
Current Account	£12,360.65
Savings Account	£10,463.06
Un-presented payments to 31 March 2025	£0.00
ACTUAL FINANCIAL POSITION on 31 March 2025	£22,823.71
Monies Held on Behalf of Village	
DBT for Clock Maintenance	£142.56
War Memorial Restoration (WARM)	£4,585.00
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept) (adjusted to allow for £22K precept from 1 April 2025)	£11,000.00
Parish Council Fund Position on 31 March 2025	£7,096.15
Parish Council Fund bills to be agreed:	
Bills for Payment in April 2025	
Confidential Expenses April	£309.88
HMRC April	£70.80
NCALC (Membership and Audit)	£606.03
UK Timber	£129.56
N J Blackwell	£405.12
Local Authority Tech CIC	£336.00
Direct Debits due in April 2025 (Yu Energy)	£126.40
Bank Charges	£5.00
Total Payments for April 2025	£1,988.79
Parish Council Fund Position on 15 April 2025	£5,107.36
Financial Transactions for March 2025	
Urgent Payments made since meeting in March	£0.00
Direct Debits presented in March (Yu Energy & ICO)	£174.70
Receipts during March (Bank Interest)	£46.54
Cheques/Internet payments out in March (incl bank charges)	£1,118.08
VAT to be claimed 2023/2024	£2,212.14
VAT to be claimed 2024/2025	£199.74

2504 CORRESPONDENCE LIST

Correspondence List 16 March 2025-11 April 2025			
Date Circulated	From	Correspondence	Circulated by
18-Mar			
28-Mar			
11-Apr	WNC	Weekly planning update	DW
18-Mar	NCALC	Training newsletter	DW
20-Mar	KD	Welcome to the village letter	KD
20-Mar	KD	Stoke Road Closure	KD
24-Mar	DW	Asset of Community Value	DW
26-Mar			
11-Apr	NCALC	Weekly Update	DW
26-Mar	DL	Village Green Posts	DL
28-Mar	NCALC	E-bulletin	DW
28-Mar	Tove FC	Pitch Hire enquiry	DW
28-Mar	DW	Election Reminder	DW
30-Mar	KD	Road Surfacing Abuse	KD
02-Apr	KD	Death of Jimmy Tarry	KD
04-Apr			
11-Apr	KD	Re-instatement of road signage	KD
09-Apr	GUCT	Planning Application	DW
09-Apr	GUCT	Bulletin	DW
11-Apr	FDOG	Thank you for donation	DW
11-Apr	NCALC	Co-option	DW
11-Apr	SEGRO	proposed alteration to planning consent	DW
11-Apr	DW	Mill Lane Sign	DW