



[clerk@stokebruerneparishcouncil.org.uk](mailto:clerk@stokebruerneparishcouncil.org.uk)

Telephone 07920 888250

**Minutes of the full Meeting of Stoke Bruerne Parish Council held on  
Tuesday 16 July 2024 7:30pm**

**Parish Councillors Present:** Kathryn Dodington (chair), Barbara Osborne, Simon Lake, Pat Stimson, Terry Richardson, David Locke

**Also present:** Dave Weston (Parish Clerk/RFO), Danny Moody and two members of the public

<b>24/147</b>	<b>To receive and accept apologies for absence.</b> Trevor Morley, Louisa Fowler WNC Councillor	<b>Action</b>
<b>24/148</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None were declared	
<b>24/149</b>	<b>Introduction Danny Moody NCALC CEO</b> Danny Moody gave a short presentation on the work of Northamptonshire County Association of Local Councils (NCALC), highlighting the work they do. The 3 core streams of work are Advice and Guidance; Training and Development; and Representation and Lobbying. Northamptonshire is very diverse in terms of the number of electors, ranging from 95K for Northampton Town Council to 9 in the smallest. Danny was thanked by Cllr Dodington for all the support he and NCALC have provided to the Council over the years.	
<b>24/150</b>	<b>To receive and approve for signature the minutes of the Council meeting held on 18 June 2024.</b> It was <b>resolved</b> to approve the minutes as a true record of the meeting, they were signed accordingly by the chair.	
<b>24/151</b>	<b>Invitation for questions from members of the public</b> <b>Q:</b> What is the weight limit on the bridge? <b>R:</b> 40 tonnes Comment was then made that lorries going through the village at present were causing vibration damage to the bridge and adjacent properties. Cllr Dodington would speak to Kerry Palmer at WNC.	<b>KD</b>
<b>24/152</b>	<b>Invitation to Unitary Councillor to provide updating report</b> No Cllrs were present, or report received.	
<b>24/153</b>	<b>To discuss any matters arising not on the agenda.</b> It was <b>resolved</b> . After receiving a quote. To ask Jamie Brock to carryout urgent work on the green to the overgrown areas. It was further <b>resolved</b> to discuss in September a longer-term solution to the issue as it was felt that 3 such visits per year may be financially prohibitive.	<b>DW</b>

<b>24/154</b>	<b>Correspondence List</b> Cllr Dodington stated she has found a map showing the village confines and will circulate it.	<b>KD</b>
<b>24/155</b>	<b>To receive Clerk's report</b> All matters were substantive agenda items	

## 24/156 Planning Matters

### New Applications

None

### Decisions

None

### Appeals

None

## 24/157 Parish Matters

Item	Subject	Description	Parish Council Resolution	Action
157/1	Canal update	To receive a report from Cllr Dodington	The canal museum is now 5 days a week due to staff shortages.	
157/2	Roads / Safety	To review the current road maintenance in the area. a. Rookery lane footpath b. Bridge road repairs c. Shutlanger Road closure	A, the footpath will be repaired when WNC resurface rookery lane. B, 2 October is the date set by WNC. C, a packed public meeting last night. Anglian Water are going ahead with a full road closure for 5 months. They are having to work Saturdays at WNC insistence. No HGC through the village. All 3 PCs will monitor and report issues.	
157/3	Drains & Gulleys	To report on the condition of local drains	WNC have offered to come and jet the drains. Cllr Stimson and Cllr Dodington to map them out. Once done, the clerk will email WNC.	<b>PS/KD/DW</b>
157/4	Update from Tove FC	To receive any update from Tove Football Club	Tove FC have said they will not require the pitch for 2024/2025 season. The clerk has not heard back from Towcs junior set up having told them about the fees. It was <b>resolved</b> to email them again and point out that the	<b>DW</b>

			pitch marking will be their responsibility. A team had asked to use the field for a one-off game, including offering to mark it out. It was <b>resolved</b> to quote £100 for the fixture	<b>DW</b>
<b>157/5</b>	<b>Street Light Works</b>	To review Repairs and Maintenance	The clerk has emailed mason hart to tell them that payment will not be made until the replacement light on Bridge Road is made to fit in with surrounding standards. The repair is due 18/19 July.	
<b>157/6</b>	<b>WNC Funding</b>	To report on seeking additional funding	The PC have heard nothing from WNC. Danny Moody agreed to speak to James Roger at their meeting on 17 July.	
<b>157/7</b>	<b>War Memorial</b>	To report on the restoration project.	Additional monies collected to be paid in. The revised quotation is £5,286.00 as there has been an amendment to the work required on the plinth. Funding so far was approximately £4,500.00; It was <b>resolved</b> to sign the contract and go ahead with the work. The PC will still explore grants, and the VAT can be reclaimed. The insurance company will be informed of repair and asset register amended to reflect the value.	<b>DW</b>

<b>24/158</b>	<b>Playing Field</b> The clerk had circulated the annual Health and Safety report. Nothing appeared in the red area. All issues the PC were aware of, the estimate received for repairs was £7,500.00. The PC do not have funds to do this yet.	
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<b>24/159</b>	<b>Finance &amp; Governance</b> <ul style="list-style-type: none"> <li>a. The financial report for June 2024 was presented. It was <b>resolved</b> to accept the report.</li> <li>b. <b>It was resolved to pay the following bills:</b> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Confidential expenses (July 2024)</td> <td style="text-align: right;">£299.05</td> </tr> <tr> <td style="padding-left: 20px;">HMRC</td> <td style="text-align: right;">£68.20</td> </tr> </table> </li> </ul>	Confidential expenses (July 2024)	£299.05	HMRC	£68.20	
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	<p>N Blackwell (grass cutting) £786.24  RoSPA Play Safety (playground inspection) £103.20</p> <p>Additionally, following the production of the Finance Report for the meeting two additional bills had been received. It was further <b>resolved</b> to pay:</p> <p>Smith of Derby (clock maintenance) £340.80  Community HeartBeat (defib pads) £62.40</p> <p>It was <b>resolved</b> to adopt the new financial regulations after review by Cllr Loake</p>	<b>DW</b>
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	<p><b>Items for the next Agenda</b>  Community Speed watch to be discussed, the re-installation of PC McGarry for when the schools go back.</p>	
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**Date of next meeting. Tuesday 17 September 2024.** Any items for the agenda to the Clerk by Tuesday 10 September 2024

Meeting closed at 2046 Hrs

## 2407 SBPC FINANCIAL REPORT

<b>Stoke Bruerne Parish Council Financial Report to 30 June 2024</b>	
<b>Bank Statements on 30 June 2024</b>	<b>£28,210.41</b>
Current Account	£17,893.48
Savings Account	£10,316.93
Un-presented payments to 30 June 2024 (HMRC, M&H Associates, NCALC, N Blackwell )	£4,255.05
<b>ACTUAL FINANCIAL POSITION on 30 June 2024</b>	<b>£23,955.36</b>
<b>Monies Held on Behalf of Village</b>	
DBT for Clock Maintenance	£483.36
War Memorial Restoration (WARM)	£3,195.00
<b>Monies Ring-fenced as Reserves</b>	
CALC recommended reserve (approximately 50% of precept)	£9,000.00
<b>Parish Council Fund Position on 30 June 2024</b>	<b>£11,277.00</b>
<b>Parish Council Fund bills to be agreed:</b>	
Bills for Payment in July 2024	
N Blackwell	£786.24
Confidential Expenses (July)	£299.05
HMRC	£68.20
RoSPA Play Safety	£103.20
Direct Debits due in June 2024 (Yu Energy)	£97.21
Bank Charges	£7.40
<b>Total Payments for July</b>	<b>£1,361.30</b>
<b>Parish Council Fund Position on 16 July 2024</b>	<b>£9,915.70</b>
<b>Financial Transactions for June 2024</b>	
Urgent Payments made since meeting in June	£0.00
Direct Debits presented in June (Yu Energy)	£108.96
Receipts during June ( Warm, Bank Interest )	£1,745.20
Cheques/Internet payments out in June (incl bank charges and late presented cheques)	£290.10
<b>VAT to be claimed 2023/2024</b>	<b>£1,171.76</b>

2407 SBPC CORRESPONDENCE LIST

<b>Correspondence List 15 June - 10 July 2024</b>			
<b>Date Circulated</b>	<b>From</b>	<b>Correspondence</b>	<b>Circulated by</b>
17-Jun	KD Email	Village Map	KD
18-Jun	Mason Hart	Replacement Lamppost	DW
18-Jun			
5-Jul			
8-Jul	WNC	Weekly Planning Updates	DW
18-Jun	ACRE	Affordable Housing Workshop	DW
16-Jun	KD Email	War Memorial Funds	DW
18-Jun			
5-Jul			
8-Jul			
10-Jul	NCALC	Weekly Bulletin	DW
18-Jun	NCALC	Survey	DW
19-Jun			
24-Jun			
3-Jul	KD Email	Anglian Water public meeting	KD
05-Jul	Tove Valley FC	Pitch Hire	DW
05-Jul	KD Email	War Memorial Funds update	KD
05-Jul	DL Email	Revised renovation to War Memorial	DL
09-Jul	DL email	War Memorial reply from WNC	DL
09-Jul	NCALC	Members survey	DW
10-Jul	WNC	Town and Parish Briefing	DW
10-Jul	ACRE	Monthly newsletter	DW
10-Jul	Louisa Fowler	DHL application	DW