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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 18 June 2024 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Simon Lake, Trevor Morley, Pat Stimson, Terry Richardson, David Locke

Also present: Dave Weston (Parish Clerk), and 11 members of the public

24/134	To receive and accept apologies for absence. None were received	Action
24/ 135	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None were declared	
24/136	Grand Union Canal Transfer Group A presentation was given by representatives from Affinity Water and the Canal and River Trust about the scheme to move water from the Birmingham area to the Southeast. The presentation will be made available to the PC and placed on the website.	DW
24/137	To receive and approve for signature the minutes of the Council meeting held on 21 May 2024. It was resolved to approve the minutes as a true record of the meeting, they were signed accordingly by the chair.	
24/138	Invitation for questions from members of the public A comment was made about the Shrubbery growing on the green against a neighbouring property. It was resolved to ask Jamie Brock to cut it away	PS
24/139	Invitation to Unitary Councillor to provide updating report No councillors present or report received.	
24/140	To discuss any matters arising from the meeting 21 May 2024. Councillor Dodington asked the action regarding the rubbish around the Navigation Inn allocated to her, be rolled over until the next meeting.	KD
24/141	Correspondence List A resident of Wentworth Way has agreed to fix the broken notice board on behalf of the PC.	
24/142	To receive Clerk's report There is nothing separate to report that is not covered on the agenda	

24/143 Planning Matters

New Applications

Application Number	Location	Proposal	Decision
2024/2826/TCA	Bruerne House Bridge Road	Works to trees	No objection

Decisions

None

Appeals

None

24/144 Parish Matters

Item	Subject	Description	Update/Parish Council Resolution	Action
144/1	Canal update	To receive a report from Cllr Dodington	There is a small leak around one of the pounds. CRT are looking into it.	
144/2	Roads / Safety	To review the current road maintenance in the area	Stoke Road is due to open 12 July. Courteenhall Road is due to close for repairs 15 July for 1 week. WNC have agreed to resurface Bridge Road to Rookery Lane date TBC. Hopefully the Rookery Lane footpath will also be done. A letter from all 3 parish councils (Stoke Bruerne/Shutlanger/Paulersbury) will be sent to Anglian Water over the planned closure of Shutlanger road from Shutlanger to the A5. Bridge Road: 2 October is the latest date given to repair the water leaking.	
144/3	Drains & Gulleys	To report on the condition of local drains	Except for the drain outside the school, all are in decent condition. The streets have also been swept.	
144/4	Update from Tove FC	To receive any update from Tove Football Club	Nothing received. Both Tove and Towcester Juniors have been informed of the fees for 2024/2024 season.	
144/5	Street Light Works		The lamppost on Bridge Road has been replaced, it is not the like for like replacement we	DW

			wanted. The company have been told to shorten it and add the ladder pole. It was resolved not to pay the bill until the repairs have been completed.	
144/6	WNC Funding		A chaser has been sent to get the meeting with SEGRO	KD
144/7	War Memorial		It was resolved to pledge £250 towards the repair fund. Additionally, monies paid and pledged are: £3,500.00 so far	DW
144/8	School Crossing		The clerk has written to the school asking for the information needed to apply for the crossing. Nothing has been received. DISCHARGE	

24/145	Playing Field	The annual Health and Safety inspection is due this month.		
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24/146	Finance & Governance	<p>146/1 The financial report for May 2024 was presented. It was resolved to accept the report.</p> <p>146/2 It was resolved to pay the following bills:</p> <table border="0"> <tr> <td>Confidential Expenses (June)</td> <td>£280.90</td> </tr> <tr> <td>HMRC (June)</td> <td>£63.60</td> </tr> <tr> <td>N Blackwell (mowing)</td> <td>£1,180.38</td> </tr> <tr> <td>NCALC (new Cllr course)</td> <td>£57.60</td> </tr> </table> <p>146/3 It was resolved to approve and sign the AGAR for 2023/2024</p> <p>146/4 The internal audit report was reviewed.</p> <p>It was resolved to formally document the appointment of D Weston as clerk and RFO of Stoke Bruerne Parish Council in line with the IA report.</p> <p>It was resolved to progress the website update.</p> <p>It was resolved to update the Councillors area including Declarations of Interest at the earliest opportunity.</p> <p>146/5 The updated Financial Regulations were presented. It was felt this needed more time to review, and that Councillor Loake would do so and circulated to the PC prior to the next meeting.</p>		Confidential Expenses (June)	£280.90	HMRC (June)	£63.60	N Blackwell (mowing)	£1,180.38	NCALC (new Cllr course)	£57.60	<p>DW</p> <p>DW</p> <p>DL</p>
Confidential Expenses (June)	£280.90											
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	Items for the next agenda.	Nothing added		
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Date of next meeting. Tuesday 16 July 2024. Any items for the agenda to the Clerk by Tuesday 9 July 2024

Meeting closed at 2050 Hrs

2406 SBPC FINANCIAL REPORT

Stoke Bruerne Parish Council Financial Report to 31 May 2024	
Bank Statements on 31 May 2024	£27,660.19
Current Account	£17,393.46
Savings Account	£10,266.73
Un-presented payments to 31 May 2024 (NCALC, N Blackwell)	£798.92
ACTUAL FINANCIAL POSITION on 31 May 2024	£26,861.27
Monies Held on Behalf of Village	
DBT for Clock Maintainence	£483.36
War Memorial Restoration (WARM)	£1,250.00
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£9,000.00
Parish Council Fund Position on 31 May 2024	£16,127.91
Parish Council Fund bills to be agreed:	
Bills for Payment in June 2024	
M&H Associates (Lamppost)	£2,953.47
N Blackwell	£1,180.38
NCALC (D Loake course)	£57.60
Confidential Expenses (June)	£280.90
HMRC	£63.60
Direct Debits due in June 2024 (Yu Energy)	£108.96
Total Payments for June	£4,644.91
Parish Council Fund Position on 18 June 2024	£11,483.00
Financial Transactions for May 2024	
Urgent Payments made since meeting in May	£0.00
Direct Debits presented in May (Yu Energy)	£116.10
Receipts during May (Lloyds Giro, Warm)	£1,252.65
Cheques/Internet payments out in May (incl bank charges and late presented cheques)	£1,481.97
VAT to be claimed 2023/2024	£1,018.79

Correspondence List 17 May 2024 - 14 June 2024			
Date Circulated	From	Correspondence	Circulated by
21-May	WNC	Planning update	DW
19-May	KD Email	Grand Union Letter	KD
	WNC	Weekly planning updates	DW
21-May	KD Email	Grand Union Canal Transfer	KD
22-May	KD Email	Tommy's Tour	KD
22-May	Stop 3000	Request for cheque	DW
23-May	KD Email	Wentworth Way	KD
28-May	AJD	Newsletter	DW
28-May			
14-Jun	NCALC	Weekly update	DW
28-May	WNC	Town and Parish Briefing	DW
28-May	KD Email	Lamppost Replacement	KD
28-May	WNC	Wentworth Way maps	KD
01-Jun	DL Email	Lamppost painting/new lamppost	DL
03-Jun	KD Email	Lamppost update	KD
04-Jun	WNC	Rookery Lane map	KD
07-Jun	KD Email	Joint letter re: Shutlanger Road	KD
07-Jun	KD Email	Wentworth Way Noticeboard	KD
09-Jun	KD Email	Meeting SEGRO	KD
10-Jun	NCALC	Internal Audit Report	DW
14-Jun	NCALC	Bi-monthly ebulletin	DW
14-Jun	ACRE	Newsletter	DW