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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 21 May 2024 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Trevor Morley, Pat Stimson, Terry Richardson,

Also present: Dave Weston (Parish Clerk), Louisa Fowler WNC Councilor and five members of the public

24/120	To elect a Chair of the Parish Council It was resolved by a unanimous vote that Cllr Kathryn Dodington was elected as chair	
24/121	To elect a Vice -Chair of the Parish Council It was resolved by a unanimous vote that Cllr Barbara Osborne was elected as Vice-chair	
24/122	To receive a declaration of acceptance from the chair A declaration of acceptance was received from the chair	
24/123	To receive and accept apologies for absence. Cllrs David Locke, Simon Lake,	Action
24/124	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Stimson declared an interest under 24/129/b Planning Application 'The Toppers'.	
24/125	To receive and approve for signature the minutes of the Council meeting held on 16 April 2024. It was resolved to approve the minutes as a true record of the meeting, they were signed accordingly by the chair.	
24/126	Invitation for questions from members of the public MOP: Complaint over the litter Canalside of the Navigation PH. It was resolved that the chair will call into the pub and speak to the manager regarding the litter and delivery/bin lorries blocking The Greenway in the mornings.	KD
24/127	Invitation to Unitary Councillor to provide updating report. National Highways have withdrawn any objection to the application for the new DHL premises outside Towcester. The planning application is due to be heard sometime late June early July 2024. Cllr Fowler will speak to object on the grounds it is not providing the type of employment needed in the area, the Save Towcester Campaign are objecting on the grounds of the	

	visual impact. It was resolved the council will again object based around the traffic impact on surrounding villages.	DW
24/128	To receive Clerk's report The clerk had nothing to report as all matters were contained within the agenda.	

24/129 Planning Matters

A: Decisions

The decision on the application for retrospective planning permission for 1 Canalside will be given sometime in the next week.

*Cllr Stimson left the meeting at 7.50pm before the item on The Toppers and returned 2 minutes later for the item on the Old Chapel

B: Applications

Application Number	Location	Proposal	Decision
2024/2163	The Toppers Bridge Road	Extensions and alterations with new crossover and boundary wall to frontage	No objections
2024/2410	The Old Chapel, Chapel Lane	Change of use from B&B to private dwelling	No objections

24/130 Parish Matters

Item	Subject	Description	Parish Council Resolution	Action
130/1	Canal update	To receive a report from Cllr Dodington	A project called the Grand Union Canal Transfer have written to several residents living on the Canalside. The project is about transferring water along the canal to areas in the south. It was resolved to invite the group to the next meeting to explain the project. The lock gates at top lock will be painted. The loose bricks on the steps near the Boat Inn are due for repair. The Woodland Walk has been finished off with the road shavings obtained from the A5.	KD
130/2	Roads / Safety	To review the current road maintenance in the area	A productive meeting was held with Cllr Larratt and 2 WNC officials. The work to repair bridge road has slipped to October 2024. There are also plans to reseal Bridge Road and	

			<p>Rookery Lane (incl footpath) at a date TBC.</p> <p>The issue with water along Chapel Lane and Mill Road has been resolved by a parishioner building a drainage trench. (DISCHARGED).</p> <p>Anglian Water are proposing to close the road between Shutlanger and Heathencote for 5 months to replace a water main. The council have raised objections over the full closure.</p>	
130/3	Drains & Gulleys	To report on the progress of the clearing of the drains and any necessary actions that need to be taken	<p>The drain outside chimney end remains blocked, 2 further drains problems have been reported by Cllr Stimson to WNC. Concerns were raised over the lack of street cleaning which is causing the drain blockages. Clerk to find email address to speak directly to individual at WNC</p>	DW
130/4	Update from Tove FC	To receive any update from Tove Football Club	Nothing to report	
130/5	Street Light Works	Repairs to streetlights.	<p>A quote for £7080 + VAT was received for repainting all current street columns and standards (not including the tops) This is prohibitive at this time.</p> <p>The broken column in bridge road will be replaced 30 May subject to WNC granting a temporary traffic order for machinery.</p>	
130/6	WNC Grant Funding		A good initial meeting was held with WNC where the PC representatives put their case for inclusion for Sect 106 monies from the construction around J15.	
130/7	War Memorial	Restoration of the War Memorial for Stoke Bruerne and Shutlanger	The working party have received offers of donations from Shutlanger village hall and combined charities. An article in GRASS is asking for public funding as well. Cllr Dodington	

			gave a talk recently and her fee will also be donated.	
130/8	School Crossing Application		It was resolved the council will support the school by completing the application with the school provide all details and research as required. Clerk to write to Bursar.	DW

24/131	D-Day	The Council have purchased two 'Tommy Silhouettes' for display around the village. It was resolved these will be moved around the week before D-Day commemoration on 6 June. A plan of movement will be produced. The Church have been given details of the national bellringing at 6.30pm on 6 June. It is hoped the bell ringing team can do this at one of their churches.		KD
24/132	Playing Field	Both teams who currently use the field have been informed of the charges for 2024/2025 season.		

24/133	Finance & Governance	<p>133/1 The financial report for April 2024 was presented. It was resolved to accept the report with an amendment to the refund to Cllr Dodington.</p> <p>133/2 It was resolved to pay the following bills:</p> <table border="0"> <tr> <td>Clerk (salary and expenses for May2024)</td> <td>£280.70</td> </tr> <tr> <td>HMRC</td> <td>£63.80</td> </tr> <tr> <td>Cllr Dodington (reimbursement Tommy Silhouette and refreshments for WNC visit). Note: the reimbursement for shrubbery clearance on bridge road hasn't yet been paid.</td> <td>£369.00</td> </tr> <tr> <td>NCALC</td> <td>£12.00</td> </tr> <tr> <td>N Blackwell Garden Services</td> <td>£786.92</td> </tr> </table> <p>133/3 The AGAR is with the auditor and will be presented for sign off at the next meeting.</p> <p>133/4 It was resolved to approve the asset register for 2024/2025 following amendments withdrawing 2 x bollards and the residents parking sign Wentworth Way and addition of the Tommy Silhouettes. V 1.0 total assets £70138.00 agreed.</p> <p>133/5 It was resolved to approve the 2024 Financial and Management Risk Assessment.</p>			Clerk (salary and expenses for May2024)	£280.70	HMRC	£63.80	Cllr Dodington (reimbursement Tommy Silhouette and refreshments for WNC visit). Note: the reimbursement for shrubbery clearance on bridge road hasn't yet been paid.	£369.00	NCALC	£12.00	N Blackwell Garden Services	£786.92
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	Round the table	Cllr Dodington reported that Danny Moody CEO of NCALC had accepted an invitation to attend our July meeting.		
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Date of next meeting. Tuesday 18 June 2024. Any items for the agenda to the Clerk by Tuesday 11 June 2024

Meeting closed at 2033 Hrs

2405 FINANCIAL REPORT

Parish Council Financial Report to 30 April 2024	
Bank Statements on 30 April 2024	£28,005.61
Current Account	£17,738.88
Savings Account	£10,266.73
Un-presented payments to 30 April 2024 (NCALC, Village Hall)	£761.07
ACTUAL FINANCIAL POSITION on 30 April 2024	£27,244.54
Monies Held on Behalf of Village	
DBT for Clock Maintenance	£483.36
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£9,000.00
Parish Council Fund Position on 30 April 2024	£17,761.18
Parish Council Fund bills to be agreed:	
Bills for Payment in May 2024	
K Dodington Reimbursement (Tommy Statue, refreshemnts WNC and undergrowth clearance Bridge Road	419.00
N Blackwell	786.92
NCALC (low down lunch)	12.00
Salary and Exes (May)	280.70
HMRC	63.80
Direct Debits due in May 2024 (Yu Energy)	£116.10
Total Payments for May	£1,678.52
Parish Council Fund Position on	£16,082.66
Financial Transactions for April 2024	
Urgent Payments made since meeting in April	£0.00
Direct Debits presented in April (Yu Energy)	£128.78
Receipts during April (precept)	£9,000.00
Cheques/Internet payments out in April (incl bank charges)	£1,325.13
VAT to be claimed 2023/2024	£315.12

2405 CORRESPONDENCE LIST

Correspondence List 12 April 2024-17 May 2024			
Date Circulated	From	Correspondence	Circulated by
13-Apr	KD Email	Spring Water	KD
15-Apr			
7-May			
9-May			
15-May			
17-May	NCALC	Weekly Update	DW
15-May			
07-May			
08-May	WNC	Weekly Planning Reports	DW
15-Apr	CPRE	Newsletter	DW
15-Apr	CPRE	Roadshow	DW
15-Apr	DW Email	D Day	DW
22-Apr	KD Email	WhatsApp	KD
24-Apr	KD Email	D-day and Sect 106	KD
29-Apr	KD Email	Meeting with Highways	KD
30-Apr	KD Email	Meeting WNC	KD
01-May	KD Email	Road Housing refusal	KD
02-May	KD Email	S106 meeting	KD
06-May	Anglian Water	Shutlanger Road Closure	KD
07-May	WNC	Planning updates	DW
07-May	School	Crossing request	DW
07-May	WNC	2024/2163/FULL The Toppers Bridge Road	DW
08-May	WNC	Governance Consultation	DW
08-May	ESK	Street light painting quote	DW
08-May	WNC	Town and Parish Briefing	DW
09-May	NCALC	Training update	DW
09-May	NCALC	Planning Briefing	DW
09-May	Louisa Fowler	IM Properties	DW
09-May	Rural Services	Monthly funding digest	DW
15-May	WNC	2024/2410/FULL	DW
15-May	NCALC	Lunchtime Lowdown	DW
15-May	WNC	Report from Director of Public Health	DW
15-May	WNC	Community Grants	DW