



clerk@stokebruerneparishcouncil.org.uk

Telephone 07920 888250

**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 16 April 2024 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Simon Lake, Pat Stimson, Terry Richardson, David Locke

Also present: Dave Weston (Parish Clerk), and 6 members of the public

| 24/110 | To receive and accept apologies for absence. Cllr Morley | Action |
|--------|---|---|
| 24/111 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. <ul style="list-style-type: none"> • Cllr Dodington declared an interest under 24/116b | |
| 24/112 | To receive and approve for signature the minutes of the Council meeting held on 19 March 2024. <ul style="list-style-type: none"> • It was resolved to approve the minutes as a true record of the meeting, they were signed accordingly by the chair. | |
| 24/113 | Invitation for questions from members of the public MOP: The entrance pillar to the church via Wentworth way has a historical inscription, it is very faded. Could it be renovated. R: It is not a PC asset. However, with the project to renovate the war memorial it may be able to be looked at the same time. PC working group will speak to John Brough from the Church PCC. MOP: The old website keeps coming up when you search. R: Will ensure the old site has an easy redirection address. | <p style="text-align: center;">DW</p> <p style="text-align: center;">DW</p> |
| 24/114 | Invitation to Unitary Councillor to provide updating report . None present or report provided. | |
| 24/115 | To receive Clerk's report <ul style="list-style-type: none"> • The portrait of HM King Charles has arrived and is with the VH committee. • Internet Banking, Cllr Osborne is having difficulty with the bank over getting others registered. • The AGAR will be presented at the next meeting for sign off. • The next meeting is the AGM and Financial Regulations will be presented. • Emails were sent to the police and WNC regarding lorries through the village and mud on the road near Heathencote. No reply received. Shutlanger PC haven't received any similar complaints. • The playpark inspection is scheduled for June, exact date TBC. | |

| | | |
|--|---|--|
| | <ul style="list-style-type: none"> The waste transfer notice from WNC will be completed. | |
|--|---|--|

| 24/116 | Planning Matters | Action |
|--------|--|-----------|
| A. | <p>Notifications from WNC of decisions/updates None</p> <p>Cllr Dodington left the meeting at 1948hrs. Cllr Osborne took the chair.</p> | |
| B. | <p>Outstanding application 1 Canalside.</p> <p>It was noted that the decision is 75 days after the target date, and no determination has been made. The Clerk has previously emailed the case officer having been told there has been a change to the appearance of the premises. It was noted that it was believed that the premises may have been used as a HMO during the first 3 months of 2024. It was noted there doesn't appear to be a Heritage Impact Assessment with the application.</p> <p>It was resolved to write to the head of planning for an urgent update on the progress of this case.</p> <p>Cllr Dodington rejoined the meeting and took the chair at 1952hrs.</p> | DW |

24/117 Parish Matters

| Item | Subject | Description | Parish Council Resolution | Action |
|-------|----------------|--|---|--------|
| 117/1 | Canal update | To receive a report from Cllr Dodington on the Canal and River Trust and any actions necessary | Following a number of complaints concerning the renovation work at top lock WNC Heritage are looking into issues regarding the appearance of the lock at present. | |
| 117/2 | Roads / Safety | To review the current road maintenance in the area | <p>a. Rookery lane footpath. This has been reported to fixmystreet and inspected and not deemed dangerous or in need of repair.</p> <p>b. Bridge Road. There is a scheduled date of 2-20 September 2024. A farmer has carried out remedial work on a drain in the church carpark and this appears to have reduced the amount of water flowing down Bridge Road. Letter of thanks sent.</p> <p>c. Footpath Chapel Lane and Mill Lane. The excess water appears to have been resolved by a resident piping it to a drain. Discharged.</p> | |

| | | | | |
|-------|--|---|--|-----------|
| | | | d. Cllr Larratt visit. The date is still to be confirmed, Cllr Dodington has a list of issues to discuss. | |
| 117/3 | Drains & Gulleys | To report on the progress of the clearing of the drains and any necessary actions that need to be taken | Cllr Stimson stated WNC are aware of the current issues to resolved | |
| 117/4 | Update from Tove FC | To receive any update from Tove Football Club | No update received | |
| 117/5 | Street Light Works | | The standard in Bridge Road will be replaced in May. Still waiting for quotes for painting the other standards in the village. | |
| 117/6 | Posts and chains village green | | These have been replaced. Letter of thanks to the residents who funded it. Discharged | |
| 117/7 | Meeting with WNC regarding grant funding. | | Date to be confirmed by WNC. CEO of NCALC has a meeting with the head of WNC planning this week and will raise our issues. | |
| 117/8 | Village Tidy Up | | Volunteers sought, posters and flyers going round the village. Meet 10am on Sunday 21 April 2024 at the rear of the Boat Inn. | |
| 117/9 | War Memorial Renovation | To receive update from the Working Group | The working group are scheduled to meet, 12 May to progress. | KD |

| | | |
|---------------|--|-----------|
| 24/118 | Playing Field Discussion took place regarding the cost of cutting the field and the rental fees charged. Following an increase in costs it was resolved that for 2024/2025 season the rental for the pitch would be increased to £400 for senior teams and junior teams would have to pay £200. Pitch hire costs would be renewed annually. | DW |
|---------------|--|-----------|

| | | |
|---------------|--|-----------|
| 24/119 | Finance & Governance 1.The financial report for March 2024 was presented. It was resolved to accept the report. 2.It was resolved to pay the following bills: Clerk (salary and expenses for 2024) £280.90 HMRC £63.60 NJ Blackwell £393.36 NCALC £581.07 | DW |
|---------------|--|-----------|

| | | | |
|--|-----------|---------|--|
| | Yu Energy | £128.78 | |
|--|-----------|---------|--|

| | | |
|--|--|-----------|
| | <p>Round the table The clerk reported on national commemoration for D-Day for the 80 Anniversary on 6 June 2024. It was resolved to ask the church to take part in the national bells peel at 1830hrs that day.</p> | DW |
|--|--|-----------|

Date of next meeting. Tuesday 21 May 2024. Any items for the agenda to the Clerk by Tuesday 14 May 2024 Meeting closed at 2033 Hrs

| Stoke Bruerne Parish Council Financial Report to 31 March 2024 | |
|---|-------------------|
| Bank Statements on 31 March 2024 | £20,094.45 |
| Current Account | £9,827.72 |
| Savings Account | £10,266.73 |
| Un-presented payments to 31 March 2024 (Village Hall, Parish On-line) | £396.00 |
| ACTUAL FINANCIAL POSITION on 31 March 2024 | £19,698.45 |
| Monies Held on Behalf of Village | |
| DBT for Clock Maintenance | £483.36 |
| Monies Ring-fenced as Reserves | |
| CALC recommended reserve (approximately 50% of precept) | £8,343.50 |
| Parish Council Fund Position on 31 March 2024 | £10,871.59 |
| Parish Council Fund bills to be agreed: April 2024 | |
| Bills for Payment in April 2024 | |
| Clerk (Salary and Expenses April 2024) | £280.90 |
| HMRC April 2024 | £63.60 |
| Nigel Blackwell Grass Cutting | £393.36 |
| NCALC (subs and internal audit) | £581.07 |
| Direct Debits due in April 2024 (yu energy) | £128.78 |
| Total Payments for April 2024 | £1,447.71 |
| Parish Council Fund Position on 16 April 2024 | £9,423.88 |
| Financial Transactions for March 2024 | |
| Urgent Payments made since meeting in March 2024 | £0.00 |
| Direct Debits presented to 29 February 2024 | £125.26 |
| Receipts in March 2024 (bank interest) | £49.42 |
| Cheques/Internet/Bank Charges payments out February 2024 | £696.00 |
| | |
| | |
| VAT to be claimed 2023/2024 | £2,408.94 |

2404 CORRESPONDENCE LIST SBPC

| Correspondence List 15 March 2024- 11 April 2024 | | | |
|---|-----------------|------------------------------------|----------------------|
| Date Circulated | From | Correspondence | Circulated by |
| 15-Mar 3-Apr | | | |
| 8-Apr | NCALC | Weekly Update | DW |
| 15-Mar | MOP Email | Village Green remedial work quote. | DW |
| 15-Mar | WNC | Response to Bridge Road Closure | DW |
| 15-Mar | WNC | Planned road closures | KD |
| 15-Mar | KD Email | Bridge Road | KD |
| 18-Mar 25-Mar 3-Apr | | | |
| 8-Apr | WNC | Weekly Planning Reports | DW |
| 18-Mar | KD Email | Road Closure Gant Chart | KD |
| 19-Mar | DL email | War memorial | DL |
| 20-Mar | DL email | War memorial charity | DL |
| 20-Mar | KD Email | War memorial working group | KD |
| 27-Mar | DW email | Website | DW |
| 27-Mar | WNC | Bridge Road Closure | KD |
| 30-Mar | PS Email | Trees Playpark | PS |
| 02-Apr | KD email | WNC Plan | KD |
| 02-Apr | KD email | Church Clock | KD |
| 03-Apr | Persimmon Homes | Towcester Relief Road Update | DW |
| 03-Apr | WNC | Town and Parish Briefing | DW |
| 03-Apr | Shutlanger PC | War memorial and roads | DW |
| 03-Apr | NCALC | Planning Course | DW |
| 03-Apr | Towcs FC | Fees | DW |
| 03-Apr | KD Email | Parking Bays repainted | KD |
| 03-Apr | NCALC | bi-monthly e update | DW |
| 05-Apr | KD Email | Liaison with NCALC | KD |
| 05-Apr | WNC | Cllr Larratt to visit | KD |
| 08-Apr | NCALC | Training update AGM | DW |
| 08-Apr | PCC Labour | Election Statement | DW |
| 08-Apr | CPRE | Landscape Guide Launch | DW |
| 08-Apr | WNC | Flood Risk Management | DW |
| 08-Apr | KD Email | Will Irlam Letter | KD |
| 08-Apr | WNC | Planning consultation | DW |
| 11-Apr | NCALC | Safety Briefings | DW |
| 11-Apr | KD Email | Pillar Restoration | KD |
| 11-Apr | WNC | Summer Maintenance Programme | DW |
| | | | |