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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 20 February 2024 7:30pm**

Parish Councillors Present: Kathryn Dodington (chair), Barbara Osborne, Simon Lake, Trevor Morley, Pat Stimson, Terry Richardson, David Locke

Also present: Dave Weston (Parish Clerk), and 7 members of the public

23/084	To receive and accept apologies for absence. Louisa Fowler WNC Councillor and 1 MOP	Action
23/085	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. <ul style="list-style-type: none"> • Cllr Osbourne declared an interest under grass cutting in the clerks report. 	
23/086	To receive and approve for signature the minutes of the Council meeting held on 9 January 2024. <ul style="list-style-type: none"> • It was resolved to approve the minutes as a true record of the meeting, they were signed by the chair. 	
23/087	To discuss any matters arising not on the agenda. <ul style="list-style-type: none"> • The tree on the village green has been removed and the costs covered by a parishioner. The PC have written to thank them. • Cllr Stimson told the meeting that once the church has the figures for the refurbishment of the memorial then we can apply to the combined charities at Shutlangar. 	
23/088	Correspondence List There was nothing to review	
23/089	Invitation for questions from members of the public <ul style="list-style-type: none"> • A question was raised over the amount of mud on the road near the bridge between Shutlangar and Heathencote. It was resolved that although not within our parish, Cllr Dodington would speak with Kerry Palmer at WNC. • Speeding on bridge road was raised, Cllr Locke presented the data from the Speed Indicator Device. It was resolved Cllr Dodington would contact the local police to discuss the speeding and the possibility of resurrecting the community speed watch. 	KD KD
23/90	Invitation to Unitary Councillor to provide updating report. Cllr Fowler was not present, and no report was available.	
23/91	To receive Clerk's report <ul style="list-style-type: none"> • The internal auditor has been in contact regarding the end of year audit. The clerk has informed them that with changes to the 	

	<p>website there may not be all the necessary information on 1 April 2024.</p> <ul style="list-style-type: none"> • The new website is moving forward, there are several actions still to be done. It was resolved to approve the maroon the clerk provided as the new website colour. The quote is £280 + VAT. • We have applied to HSBC to have internet banking. Cllr Osborne is the designated lead and once registered will allow all accesses. • A quote for the grass cutting for 2024/2025 has been received from the current provider. There is an increase of approx. 4.9%. After discussion, to reduce costs, it was resolved to ask that the sports field reduce from a cut every 2 weeks to a cut every 4 weeks. A review of the pitch hire charges will be on the March agenda. 	<p>DW</p> <p>DW</p>
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23/92 Planning Matters

New Applications

None

Decisions

None

Application Number	Location	Proposal	Decision

Appeals

None

Councillors have asked the weekly list supplied by WNC is circulated each week.

23/93 Parish Matters

Item	Subject	Description	Parish Council Resolution	Action
93/1	Canal update	To receive a report from Cllr Dodington on the Canal and River Trust and any actions necessary	The completion date for the lock refurbishment is 1 week of March. Countryfile have filmed the repairs, and it will feature on 3 March.	
93/2	Roads / Safety	To review the current road maintenance in the area	<p>a. The footpath on Rookery Lane needs widening, WNC have the matter in hand.</p> <p>b. Bridge Road. At present, it is a recognised diversion route for vehicles between 3 & 7.5 tonnes that can't use Stoke Road into Blisworth at present. WNC are therefore reluctant to close bridge road to investigate the source of the water flow. Numerous complaints about the road issues have been made by</p>	

			Cllrs and MOP. Dame Andrea Leadsom has been contacted and has Louisa Fowler to try and influence an earlier resolution.	
93/3	Drains & Gulleys	To report on the progress of the clearing of the drains and any necessary actions that need to be taken	At present, the system is working ok except for a drain around bakers lane and chapel lane. WNC are aware.	
93/4	Update from Tove FC	To receive any update from Tove Football Club	No one was present.	
93/5	Anglian Water	To receive an update on the leak on Bridge Road	Item discharged as covered under 93/2 going forward.	
93/6	Street Light Works		The clerk has ordered a replacement lamp standard for the one on bridge road that is severely corroded. Cllr Stimson has asked we get a quote to repaint those streetlights identified as needing it. The clerk will research.	DW
93/7	Parking Issues Wentworth Way		WNC have provided details of the criteria required for them to implement a residents parking scheme. Having been reviewed it is probable that Wentworth Way doesn't qualify. No residents have contacted the PC to ask for support in applying for parking restrictions,	
93/8	Posts and chains village green		Several residents have asked for a refresh of the green. They have obtained a quote from a local builder to replace 4 posts with oak ones @ a total of approx. £357. A MOP present has offered to pay. It was resolved the quote will be conformed and brought to the council. The builder will also be asked to quote for filling the dip in the green caused by a removal of a tree. The damaged road sign will be reported on fix my street.	

93/9	Community Development Fund Grant application		Cllr Dodington gave the background that several surrounding parishes were awarded £75K for the SEGRO development at J15. The fund is combined and managed by WNC. It was felt Stoke Bruerne have been greatly inconvenienced and no financial compensation given. It was resolved Cllr Dodington and Cllr Locke will attend a meeting with WNC planning to discuss the PC anger at this decision. The clerk will follow up with a contact a SEGRO over the PC application for funds to repair the playpark.	KD/DL
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23/94	Playing Field The clerk will follow up again with a contact a SEGRO over the PC application for funds to repair the playpark	DW
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23/95	Finance & Governance <ol style="list-style-type: none"> a. The financial report for January 2024 was presented. It was resolved to accept the report. b. It was resolved to pay the following bills: <table data-bbox="341 1167 1305 1312" style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Clerk (salary and expenses for January 2024)</td> <td style="text-align: right;">£280.70</td> </tr> <tr> <td style="padding-left: 20px;">HMRC</td> <td style="text-align: right;">£63.80</td> </tr> <tr> <td style="padding-left: 20px;">Village Hall (12 months hire)</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td style="padding-left: 20px;">2Commune (website hire 1Q 2024 and domain 12 months)</td> <td style="text-align: right;">£152.40</td> </tr> </table> <p>It was resolved that from April 2024 the PC will hold monthly meetings on the 3 Tuesday of the month, with no meetings in August or December. The Annual Parish Meeting will be held on Tuesday 9 April at 7.30pm.</p>	Clerk (salary and expenses for January 2024)	£280.70	HMRC	£63.80	Village Hall (12 months hire)	£180.00	2Commune (website hire 1Q 2024 and domain 12 months)	£152.40	DW DW
Clerk (salary and expenses for January 2024)	£280.70									
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Village Hall (12 months hire)	£180.00									
2Commune (website hire 1Q 2024 and domain 12 months)	£152.40									

23/96	Stop 3000 Trucks. The clerk has spoken to the campaign. Once they have opened their own bank account the £500 agreed at the last PC meeting will be transferred.	
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	Round the table Cllr Richardson asked if it was time to resurrect the campaign for speed calming measures on bridge road. After discussion it was felt that we will revisit it after the current road situation has been resolved. It was resolved to research a roadside figure to be placed outside the school. Cllr Dodington has asked WNC for all current residents bays to be repainted. It was resolved to accept the offer of a free portrait of King Charles III for the village hall.	KD DW
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Date of next meeting Tuesday 19 March 2024 7.30pm. Any items for the agenda to the Clerk by Tuesday 12 March 2024. **The meeting closed at 2110Hrs.**

2402 FINANCIAL REPORT

Parish Council Financial Report to 31 January 2024	
Bank Statements on 31 January 2024	£22,456.39
Current Account	£12,239.08
Savings Account	£10,217.31
Un-presented payments to 31 January 2024 (Mason Hart)	£900.00
ACTUAL FINANCIAL POSITION on 31 January 2024	£21,556.39
Monies Held on Behalf of Village	
DBT for Clock Maintainence	£483.36
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£8,343.50
Parish Council Fund Position on 31 January 2024	£12,729.53
Parish Council Fund bills to be agreed: 20 February 2024	
Bills for Payment in February 2024	
Clerk (Salary and Expenses January 2024)	£280.70
HMRC January 2024	£63.80
Direct Debits due in February 2024 (yu energy)	£142.80
Village Hall (12 Months Hire)	£180.00
2Commune (Website hosting to 31/3/24 +domain name and email for 12 months)	£152.40
Bank Charges due in February 2024	£7.00
Total Payments for February 2024	£826.70
Parish Council Fund Position on 20 February 2024	£11,902.83
Financial Transactions for January 2024	
Urgent Payments made since meeting in January 2024	£0.00
Direct Debits presented to 31 January 2024	£123.58
Receipts in January 2024	£0.00
Cheques/Internet/Bank Charges payments out January 2024	£427.01
VAT to be claimed 2023/2024	
	£2,359.77

2402 CORRESPONDENCE LIST

Correspondence List 6 January 2024- 15 February 2024			
Date Circulated	From	Correspondence	Circulated by
06-Jan			
12-Jan			
19-Jan			
26-Jan	NCALC	Weekly update	DW
09-Jan			
16-Jan	WNC	Weekly Planning Updates	DW
09-Jan	Mason Hart	Lampost Quote	DW
09-Jan	NCALC	discontinuation of website	DW
12-Jan	Town and parish Websites	Website Services	DW
12-Jan	NCALC	January Training Newsletter	DW
12-Jan	Cuttlefish	Website Offer	DW
12-Jan	KD Email	Website decisions	KD
14-Jan	KD Email	Fix my street update	KD
16-Jan	NCALC	Police Liason	DW
16-Jan	Louisa Fowler	Cycle Consultation	DW
19-Jan	WNC	Boundary Consultation	DW
19-Jan	Cuttlefish	Confirmation of Website	DW
19-Jan	Email Parishioner	Complaint bridge road water leak	DW
19-Jan	WNC	knock lane	DW
20-Jan	Email KD	open meeting	KD
24-Jan	Police	Letter to Wentworth Way	DW
26-Jan	email DW	responses to wentworth way	DW
26-Jan	WNC	Blisworth Road closure	DW
26-Jan	WNC	Grit Bins	DW
26-Jan	WNC	Monthly Town and Parish Briefing	DW
28-Jan	KD Email	Wentworth Way Parking	KD
30-Jan	KD Email	WNC Planning Seminar	KD
01-Feb	KD Email	Sect 106 money	KD
13-Feb	NCALC	Bi monthly update	DW
13-Feb	Louisa Fowler	DHL objection template	DW
13-Feb	WNC	Closure Stoke Road Blisworth July 2024	DW
14-Feb	Stop 3000 Trucks	Recognition	KD
15-Feb	NCALC	Community Safety Event	DW
14-Feb	KD Email	Residents Parking Scheme	KD
14-Feb	KD Email	Wentworth Way Notice Board	KD
15-Feb	Parish Online	Website update email	DW