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Minutes of the full Meeting of Stoke Bruerne Parish Council held on Tuesday 9 January 2024 at 7:30pm

Parish Councillors Present: Kathryn Dodington (Chair), Barbara Osborne, Simon Lake, Trevor Morley. Pat Stimson, Terry Richardson

Also present: Dave Weston (Parish Clerk), Louisa Fowler WNC Councilor and 7 members of the public

23/069	To receive and accept apologies for absence. None	Action
23/070	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Dodington declared under 079/2 Cllr Lake declared under 080/7	
23/071	Co-option of Councillor It was resolved to formally co-opt David Locke as a member of the parish council, and he signed the declaration of office in the presence of the clerk.	
23/072	To receive and approve for signature the minutes of the Council meeting held on 28 November 2023 It was resolved to approve the minutes as a true record of the meeting.	
23/073	To discuss any matters arising not on the agenda. A tree on the village green is rotten and partially broke away. It was resolved to accept a quote of £150 from Jason Smith to remove it. Cllr Stimson to arrange	PS
23/074	Correspondence List Nothing to review	
23/075	Invitation for questions from members of the public – The war memorial has been looked at by 3 separate companies that specialize in such renovation. The concrete base needs removing. The war graves commission do not give grants for this type of work. The war memorial trust has been contacted with a view to obtaining a grant towards the cost. It was resolved that Cllr Stimson will approach The Combined Charities for a donation towards the renovation. Cllr Dodington suggested the church may wish to purchase the memorial from the PC. The church council will discuss this. It was reported that 2 more posts on the village green have been broken. The future of the posts and chains will be an agenda item in February.	PS DW

23/076	Invitation to Unitary Councillor to provide updating report – Cllr Fowler reported that Nick Henstock from WNC Highways has been tasked with contacting all villages in this area to discuss their current highways needs. IM Properties are shortly to open their community funding. The application by DHL for new warehousing on the A5 has gone in. Any objections to this can now be placed.	
23/077	Approve the budget for 2024/2025 It was resolved to approve v 0.4 of the budget with a precept for 2024/2025 of £18,000	DW
23/078	To receive Clerk's report The current website provider has told us they will cease to trade after 31 March 2024. The company that provides the technical back-office work are offering to continue. There are other options to consider including Parish Online who are NCALC approved. It was resolved that the clerk would explore all options and costs and a decision on future website provision could be made via email voting.	DW
23/079	Planning Matters At 20.08hrs Cllr Dodington left the meeting. Cllr Osborne took the chair. 079/1. No decisions or updates have been received from WNC 079/2 Application 2023/7529 Full 1 Canalside Cottages. After discussion by the council, it was resolved to object to the retrospective application.	DW

23/080 Parish Matters At 2025hrs Cllr Dodington re-joined the meeting and resumed the chair.

Item	Subject	Description	Parish Council Resolution	Action
080/1	Canal update	To receive a report from Cllr Dodington on the Canal and River Trust and any actions necessary	The locks are now closed for planned maintenance. The museum is also closed until 17 January 2024.	
080/2.	Roads / Safety	To review the current road maintenance in the area	Cllr Richardson reported the 3 salt bins owned by the PC need topping up. Cllr Dodington has made repeated attempts to get WNC to do this. The clerk will contact highways asking for it to be done. Cllr Locke will try and download the data from the SiD for analysis.	DW DL
080/3	Drains & Gulleys	To report on the progress of the clearing of the drains and any necessary	The recent heavy rain hasn't seen any significant flooding. A ditch at the top end of the village needs cleaning. Cllr	

		actions that need to be taken	Stimson will speak to the landowner to arrange.	PS
080/4	Update from Tove	To receive any update from Tove Football Club	No update received. The club have paid for the pitch hire for 2023/24 season.	
080/5.	Anglian Water	To receive an update on the leak on Bridge Road	Anglian water has confirmed the leak on Bridge Road is not theirs. WNC are investigating. The inspection cover is to be repaired. There have been temporary repairs to the potholes along the road near the school. Any permanent repair will not happen until the leak is sorted.	KD
080/6	Street Lighting		A survey has been carried out on all streetlights owned by the PC. A column on Bridge Road requires urgent replacement. It was resolved to replace the column at the quote of £2,953.47 from Mason Hart Associates. There is a light in Chapel Lane that needs repairing but national grid needs to get to the power source but cannot due to the ivy. The ivy needs removing. This scheduled for 2-February. Also, a lamp in Rookery lane requires a repair to it. A number of columns need repainting.	DW
080/7	Parking at Wentworth Way.	Cllr Lake left the meeting at 2044hrs. Cllr Lake rejoined the meeting at 2055hrs.	There are issues around parents parking in the road when collecting or dropping off children. The police are now involved over comments made on FB. The 'residents only parking sign' has no legal value. WNC want to replace it with another sign. Cllr Dodington prepared a draft letter for the residents updating on advice received from the police and from WNC. After discussion it was felt the letter shouldn't be sent at this time.	

23/081	Playing Field The clerk reported that he has been in contact with SEGRO and they have been asked to consider financing the repairs to the playpark as per the quote form Wicksteed Leisure.	
23/082	Finance a. The financial report to 20 December 2023 was presented. It was resolved to accept the report. b. It was resolved to pay the following bills: K Dodington (reimbursement for a plant for an injured child) £13.00 Clerk (Salary and exes December 2023) £280.90 HMRC £63.30 Mason Hart Associates £900.00	
23/083	Stop 3000 Trucks. There is a concerted campaign to try and stop the proposed ¾ million square feet warehousing development on the A5/A508. It was resolved to contribute £500 towards the campaign. Clerk to establish who payment needs to be made to.	DW

	Round the Table Nothing to add.	
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Date of next meeting. 20 February 2024 at 7.30pm. Any items for the agenda to the Clerk by 13 February 2024

Meeting closed at 21:14hrs

Parish Council Financial Report to 20 December 2023	
Bank Statements on 20 December 2023	£23,006.98
Current Account	£12,789.67
Savings Account	£10,217.31
Un-presented payments to 20 December 2023 (Bobs Damerall)	£62.41
ACTUAL FINANCIAL POSITION on 20 December 2023	£22,944.57
Monies Held on Behalf of Village	
DBT for Clock Maintenance	£483.36
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£8,343.50
Parish Council Fund Position on 20 December 2023	£14,117.71
Parish Council Fund bills to be agreed: 9 January 2024	
Bills for Payment in January 2024	
K Dodington (re-imbusement for gift to injured child)	£13.00
Clerk (Salary and Expenses December 2023)	£280.90
HMRC December 2023	£63.30
Mason Hart & Associates Ltd	£900.00
Direct Debits due in January 2024 (yu energy)	£123.58
Bank Charges due in January 2024	£7.40
Total Payments for January 2024	£1,388.18
Parish Council Fund Position on 9 January 2024	£12,729.53
Financial Transactions for December 2023	
Urgent Payments made since meeting in November 2023	£0.00
Direct Debits presented to 20 December 2023	£76.06
Receipts to 20 December 2023 (SEGRO for SiD, Tove Valley)	£3,670.00
Cheques/Internet/Bank Charges payments out to 20 December 2023	£1,829.09
VAT to be claimed 2023/2024	£2,171.68

2401 CORRESPONDENCE LIST

Correspondence List 24 November 2023-6 January 2024			
Date Circulated	From	Correspondence	Circulated by
28-Nov			
2-Jan	WNC	Weekly planning list	DW
28-Nov	ACRE	Consider joining	DW
28-Nov	Mason Hart Associates	Repair costs for street lanterns	KD
12-Dec			
2-Jan			
6-Jan	NCALC	Weekly Update	DW
12-Dec	NCALC	Bi-monthly update	DW
12-Dec	WNC	Planning Application 2023/7529/FULL	DW
12-Dec	Wicksteed	Repair Quote	DW
31-Dec	Mason Hart Associates	Survey results	DW
02-Jan	WNC	Sect 106 updates	DW
21-Dec	KD Email	Wentworth Way sign	KD
02-Jan	Police	Beat Bus	DW
02-Jan	WNC	Town and Parish briefing	DW
02-Jan	Louisa Fowler	DHL planning update	DW
14-Dec	KD Email	Pothole updates	KD
15-Dec	KD Email	Wentworth Way parking	KD
02-Jan	OPFCC	December newsletter	DW
02-Jan	Stop 3000	PC briefing	DW
29-Dec	Email KD	General updates	KD
06-Jan	WNC	Planning Application WNS/2021/1819/EIA	DW