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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 10 October 2023 at 7:30pm**

Parish Councillors Present: Kathryn Dodington, Barbara Osborne, Simon Lake, Trevor Morley

Also present: Dave Weston (Parish Clerk), Louisa Fowler WNC Councilor and 11 members of the public

23/041	To receive and accept apologies for absence.	Action
	<ul style="list-style-type: none"> • Cllr Pat Stimson, Cllr Terry Richardson <p>At this point of the meeting, there was recognition made of a resident who had passed away today, Jane Stock. The clerk spoke of the contribution Jane had made to the cricket club in the village and how much she would be missed. Cllr Dodington spoke of Jane's overall contribution to the village throughout her life. A moments silence was held in her memory. It was resolved that the PC would send a card of condolence to the Stock family.</p>	KD
23/042	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. <ul style="list-style-type: none"> • None were declared 	
23/043	To receive and approve for signature the minutes of the Council meeting held on 29 August 2023 <ul style="list-style-type: none"> • The minutes were approved as a true record of the meeting. 	
23/044	To discuss any matters arising not on the agenda. <ul style="list-style-type: none"> • The bleed kit has been installed in the defibrillator cabinet. Thanks were expressed to the Croughton Square and Compass dining club who have kindly paid for it. • The overgrown trees on Bridge Road will be attended to by the householder. • The work for the overgrown shrubs and bushes on the village green has been booked to be completed. 	
23/045	Correspondence List <ul style="list-style-type: none"> • Cllr Dodington informed the meeting of the proposed area for the weight limit once the Towcester Relief Road was opened. • Discussion took place regarding the request from Dame Andrea Leadsom to sign petitions regarding numerous road closures and the issues it has caused. It was resolved the PC wouldn't be holding any signing days or go round and collect signatures. 	
23/046	Invitation for questions from members of the public –	

	<ul style="list-style-type: none"> • A poster regarding a flu and covid jab walk in session was to be placed in the PC noticeboards. • A parishioner has asked that from Spring next year could someone take over the flower box at the village entrance on Rookery Lane. • A parishioner informed the meeting that their property on Rookery Lane was having remedial work done to alleviate the risk of flooding as has previously happened. • Fly tipping on Stoke Road had been reported, a parishioner will return and report via fix-my-street. 	
23/047	Invitation to Unitary Councillor to provide updating report – <ul style="list-style-type: none"> • Cllr Fowler informed the meeting that SEGRO have agreed to look towards donating towards the village. It was resolved the clerk would follow this up. • Following complaints about Greenway being blocked by deliveries to the Navigation PH, Cllr Fowler suggested interested parties should write to the licencing officer at WNC to outline the complaints. 	DW
23/048	To receive Clerk's report – <ul style="list-style-type: none"> • The interim clerk had circulated to all Cllrs details of a bank specialising in council accounts. It was resolved that the PC would move their banking to Unity Bank and that Cllrs Osborne, Richardson, Dodington and Stimson would be the nominated signatories. • The interim clerk informed the meeting he was meeting with a previous clerk to be trained on using the PC website. • The interim clerk gave an update on the recent NCALC AGM. • The PC have switched insurance providers saving approx. £700. • The interim clerk has been in touch with Blisworth PC regarding their application for a 20mph limit. A name has been given from the PC previously who may be able to help further. Helen Howard. 	DW DW

23/049 Planning Matters

New Applications

None

Decisions

Application Number	Location	Proposal	Decision
	Canalside	Still with WNC for decision	

Appeals

None

23/050 Parish Matters

Item	Subject	Description	Parish Council Resolution	Action
a.	Canal update	To receive a report from Cllr Dodington on the Canal and River Trust and any actions necessary	The museum has been closed longer than expected due to staffing issues. Cllr Dodington has asked that the skip used by the C&RT is emptied at a more reasonable hour that it is at present. The flight of locks will be drained January to March 2024.	
b.	Roads / Safety	To review the current road maintenance in the area and to receive an update on the application for a new SiD from SEGRO	The clerk has written to SEGRO asking for the money for the SiD. This has been delayed due to a communication issue within SEGRO but will be chased. The chair has an excellent working relationship with WINVIC This weekend was 'challenging'. The chair has met with the Persimmon Homes regarding traffic issues at Cowpastures Lane. They have, as a token of goodwill, donated approx. 20 tonnes of material in order to allow the Woodland Walk to be finished off. WNC have said they will address the overgrown areas of footpaths around Rookery Lane once all the roads are open.	DW
c.	Clock	To review and resolve on the future maintenance of the Church Clock	It was resolved that Smiths of Derby will be appointed to carry out the annual service on the clock. Their quote for 2024 of £284 plus VAT was accepted.	DW
d.	Drains & Gulleys	To report on the progress of the clearing of the drains and any necessary actions that need to be taken	In the absence of Cllr Stimson, no formal report was presented. A resident reported to the meeting there was an issue with a raised drain cover on the Greenway. The resident will visit, photograph and report via fix-my-street.	
e.	Trees	To review and discuss the trees on the Playing Field	This item can be discharged	

f.	Update from Tove	To receive any update from Tove Football Club	It was resolved to email the club and ask for an update and ensure fees are paid as required.	DW
g.	Playground Equipment	To receive a report on the annual H&S inspection	An application has been made to Persimmon Homes for a £6K grant for the playpark.	
H	Anglian Water	To receive an update on the leak on Bridge Road	Anglian water will be returning on 24 October to carry out work to repair the leak. It will be overnight as they cannot get permission to close the road daytime whilst the current surrounding road situation is as it is. Whilst the flight of locks are drained Anglian Water will be working on their pipework that goes under the canal.	

23/051	Playing Field There are issues with a balance beam rope which is fraid, Cllr Morley will cut it off. It was resolved to contact the original equipment suppliers Wickstead Ltd to ask them to attend and discuss work around the H&S report received this year.	TM DW
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23/052	Church Clock Annual Maintenance This matter was discussed and resolved at 23/50c above.																			
23/053	Finance <p>a. The financial report for September 2023 was presented. It was resolved to accept the report.</p> <p>b. It was resolved to pay the following bills:</p> <table border="0"> <tr> <td>Clerk (Salary & Exes September)</td> <td>£263.43</td> </tr> <tr> <td>HMRC</td> <td>£59.40</td> </tr> <tr> <td>Yu Energy DD</td> <td>£11.99</td> </tr> <tr> <td>Yu Energy DD</td> <td>£49.26</td> </tr> <tr> <td>WNC (refuse collection).</td> <td>£221.00</td> </tr> <tr> <td>N Blackwell (inv 845)</td> <td>£749.40</td> </tr> <tr> <td>N Blackwell (inv 876)</td> <td>£833.76</td> </tr> <tr> <td>K Dodington (reimbursement defib pads).</td> <td>£81.18</td> </tr> <tr> <td>Zurich Insurance</td> <td>£599.00</td> </tr> </table> <p>c. The sum of £483.36 from the David Blagrove Trust has been sent to the council to be ring-fenced for future work on the church clock. This now appears in the Financial Report as ring-fenced money.</p> <p>d. The matter of the uncashed cheque highlighted previously is resolved and we are up to date with N Blackwell.</p>	Clerk (Salary & Exes September)	£263.43	HMRC	£59.40	Yu Energy DD	£11.99	Yu Energy DD	£49.26	WNC (refuse collection).	£221.00	N Blackwell (inv 845)	£749.40	N Blackwell (inv 876)	£833.76	K Dodington (reimbursement defib pads).	£81.18	Zurich Insurance	£599.00	
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	e. Clear Utility Solutions have provided a 3-year price plan for our electricity supply, it was resolved to sign up for the 3-year plan as quoted.	DW
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23/054	Any other business It was reported the salt bins need topping up.	KD
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Date of next meeting 28 November 2023. Any items for the agenda to the Clerk by 21 November 2023

Meeting closed at 20.45hrs

2310 FINANCIAL REPORT V2

Stoke Bruerne Parish Council Financial Report to 30 September 2023	
Bank Statements on 30 September 2023	£24,391.73
Current Account	£14,223.60
Savings Account	£10,168.13
Un-presented payments to 30 September 2023	£0.00
Bills paid since last meeting	
Sept 2023 Bank Charges	£7.00
Sept 2023 Yu Energy	£61.06
Monies Received since 31 July 2023	
David Blagrove Trust	£483.36
Bank Interest	£44.30
Lloyds Bank Giro	£1.32
Precept	£8,343.50
Total	£528.98
ACTUAL FINANCIAL POSITION on 30 September 2023	£24,391.73
Monies Held on Behalf of Village	
DBT for Clock Maintenance	£483.36
Monies Ring-fenced as Reserves	
NALC recommended reserve (approximately 50% of precept)	£8,343.50
Parish Council Fund Position on 30 September 2023	£15,564.87
Bills for Payment in October 2023 to be agreed	
Clerk Salary & Exes Sept	£263.43
HMRC	£59.40
Yu Energy (DD)	£11.99
Yu Energy (DD)	£49.26
WNC (refuse Collection)	£221.00
N Blackwell (inv 845)	£749.40
N Blackwell (inv 876)	£833.76
SafeLincs (Defib)	£81.18
Zurich Insurance	£599.00
Total Payments for October to be agreed	£2,868.42
Parish Council Fund Position on 30 September 2023	£12,696.45
VAT to be claimed 2023/2024	£1,998.66

2310 CORRESPONDENCE LIST

Correspondence List 24 August 2023 - 6 October 2023			
Date Circulated	From	Correspondence	Circulated by
29-Aug			
11-Aug			
26-Sep			
6-Oct	NCALC	Update	DW circ to Cllrs
29-Aug	WINVIC	September Junction plan	DW circ to Cllrs
29-Aug	WNC	Weekly list of planning applications and decisions	DW circ to Cllrs
29-Aug	OPFCC	6 weekly on line meeting dates	DW circ to Cllrs
10-Sep	Email	Proposed Shutlanger Road Closures	KD circ to Cllrs
11-Sep	WINVIC	Closure A43 J15a	DW circ to Cllrs
26-Sep	Blisworth PC	Dog Bins rationale	DW circ to Cllrs
26-Sep	OPFCC	September Newsletter	DW circ to Cllrs
26-Sep	WNC	September Town and Parish Briefing	DW circ to Cllrs
26-Sep	WINVIC	A508 Road Closures	DW circ to Cllrs
25-Sep	Email	Recognition for WNC Employee	KD circ to Cllrs
27-Sep	Email	Anglian Water	KD circ to Cllrs
04-Oct	Cllr Fowler	SEGRO compensation	DW circ to Cllrs
04-Oct	NCALC	Bi-monthly update	DW circ to Cllrs
04-Oct	Clear Utility	Energy Quotes	DW circ to Cllrs
05-Oct	WNC	Warm Spaces initiative	DW circ to Cllrs
05-Oct	WNC	Bus consultation	DW circ to Cllrs
05-Oct	WNC	Street Light upgrade	DW circ to Cllrs
05-Oct	Email	Insurance change	DW circ to Cllrs
06-Oct	DALMP	Road closure petition,	DW circ to Cllrs
06-Oct	Email	7.5 tonne limit map	KD circ to Cllrs