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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 29 August 2023 at 7:30pm**

Parish Councillors Present: Kathryn Dodington, Pat Stimson, Barbara Osborne, Terry Richardson, Simon Lake, Trevor Morley

Also present: Dave Weston (Interim Parish Clerk), Louisa Fowler WNC Councilor and 7 members of the public

The meeting began with Cllr Dodington introducing Dave Weston as the interim clerk following the resignation of the previous clerk. An advert for a clerk will be done in due course.

23/027	To receive and accept apologies for absence. <ul style="list-style-type: none"> • No apologies were received 	Action
23/028	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. <ul style="list-style-type: none"> • None were declared 	
23/029	To receive and approve for signature the minutes of the Council meeting held on 18 July 2023 <ul style="list-style-type: none"> • The minutes were approved as a true record of the meeting. 	
23/030	Invitation for questions from members of the public – A question was raised concerning over-grown shrubs and plants on the village green impeding a parishioners property. It was resolved that Cllr Stimson would obtain a quote to have them cut back. Cllr Stimson also updated on the fact that some posts were rotting and had to be removed with the chains from the green. Following discussion, it was resolved this would be an agenda item for the next meeting.	PS
23/031	Invitation to Unitary Councillor to provide updating report – <ul style="list-style-type: none"> • Cllr Fowler had sent the PC confirmation around the placing of weight limit restrictions on the new relief road. It would start at the roundabout prior to the Shutlanger turn. • National Highways have paused development work to the north of Towcester pending a traffic modelling review of the traffic data supplied by the developers. • It was accepted that signage around the area for road restrictions wasn't good enough and steps have been taken to get it improved. • Cllr Fowler agreed to write to WinVic to see if there were monies available to compensate the village for the disruption they had encountered. 	LF

23/032	To receive Clerk's report – <ul style="list-style-type: none"> The interim clerk presented the correspondence list. It was resolved this would be included on future agendas. A thank you card has been received by the PC for repairing the church clock. A question was asked whether the request for advice from Blisworth PC regarding the 20mph limit had been sent. Clerk to respond 	DW
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23/033 Planning Matters

New Applications

Application Number	Location	Proposal	PC Comments
	Church lane Stoke Bruerne	Tree felling Willow Trees	Application withdrawn

Decisions

Application Number	Location	Proposal	Decision
	Canal Side	Still with WNC for decision	

Additionally, the PC have been written to by the Stoke Bruerne Canal Partnership requesting support from the PC in their application for Article Protection for buildings on the Canalside in Stoke Bruerne. It was resolved to support this application.	DW
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Appeals

Application Number	Location	Proposal
None		

23/034 Parish Matters

Item	Subject	Description	Parish Council Resolution	Action
a.	Canal update	To receive a report from Cllr Dodington on the Canal and River Trust and any actions necessary	The Canal and River Trust have asked the PC why they decided against taking on responsibility for the 6 dog bins around the canal when Blisworth have agreed. It was resolved the clerk would write to Blisworth to find out their rationale. Further discussion took place around the offer from A parishioner to pay for the first year. Concern was expressed over future funding of the service.	DW

			<p>The manager of the museum has resigned, successor to be appointed.</p> <p>The flight of locks will be drained January to March 2024.</p>	
b.	Roads / Safety	<p>To review the current road maintenance in the area and to receive an update on the application for a new SiD from SEGRO</p>	<p>The clerk has written to SEGRO asking for the money for the SiD.</p> <p>The chair has an excellent working relationship with WinVic and receives very prompt responses to her comms with them. There will be a delay on all works of around a month due to improvement works on the A43 and competing demands for diversion routes.</p> <p>Following a joint visit with WNC, the /chair and Cllr Stimson, improved signage has been placed for the A5.</p> <p>The chair has a meeting arranged with a director of Persimmon Homes regarding the works around Shutlanger turn.</p>	
c.	Clock	<p>To review and resolve on the future maintenance of the Church Clock</p>	<p>All work on the clock has now been finished. The Church PCC have thanked the PC for their efforts. A 12-month warranty is in place for all parts.</p>	
d.	Drains & Gulleys	<p>To report on the progress of the clearing of the drains and any necessary actions that need to be taken</p>	<p>Still in the same position regarding the drains on school road. Anglian Water were in the area recently working, reason not known. AW still waiting for a road closure so they can safely carryout necessary work.</p>	
e.	Trees	<p>To review and discuss the trees on the Playing Field</p>	<p>A comment has been received regarding the trees on bridge road outside the bungalow. Cllr Morley will speak to the resident.</p>	TM
f.	Update from Tove	<p>To receive any update from Tove Football Club</p>	<p>No update to report.</p>	

g.	Playground Equipment	To receive a report on the annual H&S inspection	H&S report has been circulated to members of the council. Cllr Fowler has agreed to write to WinVic to seek compensatory funding which could be used towards repairs to the equipment.	
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23/035	Playing Field <ul style="list-style-type: none"> To receive weekly inspection sheets and agree any actions. A report for week 18/8 was received. A question was asked why we do them and do we need to do them from a legal requirement?	
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23/036	Finance <p>a. The financial report for July 2023 was presented. It was resolved to accept the report.</p> <p>b. It was resolved to pay the following bills:</p> <table data-bbox="287 795 1292 1019"> <tr> <td>Clerk (reimbursement Microsoft 365 licence)</td> <td>£59.99</td> <td>Chq: 200353</td> </tr> <tr> <td>Clerk (Salary & Exes to end August)</td> <td>£373.23</td> <td>Chq: 200354</td> </tr> <tr> <td>HMRC</td> <td>£86.60</td> <td>Chq: 200355</td> </tr> <tr> <td>NCALC (training x 3)</td> <td>£208.80</td> <td>Chq: 200357</td> </tr> <tr> <td>Gillett & Johnston (clock)</td> <td>£300.00</td> <td>Chq: 200356</td> </tr> <tr> <td>Smith of Derby (clock)</td> <td>£3356.64</td> <td>Chq: 200358</td> </tr> </table> <p>c. A sum of £483.36 from the David Blagrove Trust has been sent to the council to be ring-fenced for future work on the church clock. It was resolved to ring fence accordingly.</p> <p>d. There is a chq not cashed for £750.56 yet to be cashed. It appears that 2 chqs may have been issue for the same invoice, the clerk is investigating.</p> <p>e. Clear Utility Solutions have provided a 3-year price plan for our electricity supply, at present, the utility supplier is unable to provide a 1 or 2-year price plan. The current contract doesn't expire for 2-3 months.</p> <p>f. A quote for our insurance renewal has been received. The clerk has obtained an alternative quote from a trusted supplier. Cllr Osbourne will view both proposals to ensure they are like for like and obtain a renewed quote if required.</p> <p>g. The interim clerk is now the addressee for all bank correspondence.</p> <p>Comment from those present, the account presentation was clear and understandable.</p>	Clerk (reimbursement Microsoft 365 licence)	£59.99	Chq: 200353	Clerk (Salary & Exes to end August)	£373.23	Chq: 200354	HMRC	£86.60	Chq: 200355	NCALC (training x 3)	£208.80	Chq: 200357	Gillett & Johnston (clock)	£300.00	Chq: 200356	Smith of Derby (clock)	£3356.64	Chq: 200358	BO
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23/037	Footpaths <ul style="list-style-type: none"> The footpath to Roade is overgrown. Cllr Fowler has written to Chair of WNC highways who are responsible. Clerk has advised the issue should be reported to Fix my Street site. MoP will revisit the footpath again. 	
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23/038	Navigation PH <ul style="list-style-type: none"> • There has been an issue with delivery vans arriving at the same time at the pub blocking the Greenway which at present is the only connection with the A508. The Chair has agreed to speak to the manager. Future issues need to be photographed and reported to the police if need be. 	KD
23/039	Bleed Kit <ul style="list-style-type: none"> • Following the recent incident in the village, the PC have been asked to consider purchasing a bleed kit to be housed with the defibrillator at the canal museum. There is an offer from a dining club in the village to cover the £100 incl. cost. Chair will follow up the offer. 	KD
23/040	Any other business None	

Date of next meeting 10 October 2023. Any items for the agenda to the Clerk by 22 August 2023

Meeting closed at 20.40hrs

Stoke Bruerne Parish Council Financial Report to 31 July 2023	
Bank Statements on 31 July 2023	£21,437.26
Current Account	£11,313.43
Savings Account	£10,123.83
Un-presented payments to 31 July 2023	
NJ Blackwell Chq 200340	£750.36
ACTUAL FINANCIAL POSITION on 31 July 2023	£20,686.90
Monies Held on Behalf of Village	
	£0.00
Monies Ring-fenced as Reserves	
CALC recommended reserve (approximately 50% of precept)	£8,343.50
Parish Council Fund Position on 31 July 2023	£12,343.40
Parish Council Fund bills to be agreed:	
Bills for Payment in August 2023 to be agreed	
Clerk (reimbursement Microsoft 365 licence)	£59.99
Clerk (Salary & Exes to end August)	£373.23
HMRC	£86.60
NCALC (training x 3)	£208.80
Gillett & Johnston (clock)	£300.00
Bills paid since previous meeting	
R Domersall (clerk final payment)	£225.27
SR Installations	£421.19
NJ Blackwell	£749.40
Direct Debits paid in August	
Yu Energy	£61.83
Total Payments for August	£2,486.31
Parish Council Fund Position on 30 August 2023	£9,857.09
VAT to be claimed 2023/2024	£1,156.00

Correspondence List 20 July 2023 - 24 August 2023			
Date Circulated	From	Correspondence	Circulated by
21-Jul	Blisworth PC	Advice on 20mph	DW circ to Cllrs
21-Jul	NCALC	meeting	DW circ to Cllrs
21-Jul	WNC	PFCC Scrutiny Panel	DW circ to Cllrs
21-Jul	RBL	Tommy Statue	DW circ to Cllrs
21-Jul	Louisa Fowler	Email re: roads	DW circ to Cllrs
21-Jul	WNC	Social Housing Allocation	DW circ to Cllrs
21-Jul	NCALC	AGM October 2023	DW circ to Cllrs
25-Jul	WNC	Towcs/Brackley Town Centre Mgr	DW circ to Cllrs
01-Aug	NCALC	Governance Review	DW circ to Cllrs
01-Aug	WNC	Final Boundary Review	DW circ to Cllrs
01-Aug			
18-Aug			
24-Aug	WNC	Weekly list planning matters.	DW circ to Cllrs
01-Aug	NCALC	E-update	DW circ to Cllrs
01-Aug	WINVIC	updates road closures/openings	DW circ to Cllrs
01-Aug	WNC	July Parish/town council newsletter	DW circ to Cllrs
03-Aug	WNC	Ukraine Independence Day	DW circ to Cllrs
03-Aug	WNC	Health and well being consultation	DW circ to Cllrs
04-Aug	Canal Trust	Response to Dog Bins	DW circ to Cllrs
04-Aug			
11-Aug			
18-Aug	NCALC	Weekly update	DW circ to Cllrs
04-Aug	Email	DBT donation and ring fencing	DW circ to Cllrs
04-Aug	WNC	Fix my street update	DW circ to Cllrs
08-Aug	WinVic	Letter to parishioners re: A508 closure	DW circ to Cllrs
08-Aug	Email	Draft Minutes and DoNM	DW circ to Cllrs
18-Aug	WNC	Weight Limit Towcester	DW circ to Cllrs
22-Aug	WNC	1 Canalside Cottages	DW circ to Cllrs
22-Aug	WNC	Town and Parish briefing	DW circ to Cllrs
23-Aug	WNC	Tree Felling application	DW circ to Cllrs
23-Aug	Canal Partnership	Article 4 Protection	DW circ to Cllrs