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**Minutes of the full Meeting of Stoke Bruerne Parish Council held on
Tuesday 30th May 2023 at 7:30pm**

Parish Councillors Present: Kathryn Dodington (Acting Chair), Pat Stimson, Barbara Osborne, Terry Richardson, Simon Lake, Trevor Morley

Also present: Bobs Damerell (Parish Clerk), and 2 members of the public

23/001	To elect a Chair of the Parish Council <ul style="list-style-type: none"> • Cllr Stimson proposed Kathryn Dodington at the Chair of the Parish Council, seconded by Cllr Morley and unanimously agreed
23/002	To elect a vice-Chair of the Parish Council <ul style="list-style-type: none"> • Cllr Stimson nominated Barbara Osborne as the Vice Chair of the Parish Council, seconded by Cllr Dodington and unanimously agreed
23/003	To receive Declaration of Acceptance <ul style="list-style-type: none"> • Cllr Dodington agreed to the Declaration of Acceptance
23/104	To receive and accept apologies for absence <ul style="list-style-type: none"> • No apologies were received
22/105	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda <ul style="list-style-type: none"> • No Interests were declared
22/106	To receive and approve for signature the minutes of the Council meeting held on 25th April 2023 <ul style="list-style-type: none"> • The minutes were approved as a true record of the meeting.
23/107	Invitation for questions from members of the public – <ul style="list-style-type: none"> • A resident raised a query about the damage caused to 3-4 Canalside cottage. The Council expressed its sympathy with the resident and stated its condemnation over any vandalism.
23/108	Invitation to Unitary Councillor to provide updating report – <ul style="list-style-type: none"> • Planning – There has been a stabilisation of recruitment and retention of planning staff, which should hopefully ease the backlog in applications. • Highways – Nick Henstock, has been told of the widespread disquiet over the quality of work from the new contractors regarding potholes and erection of signage. A meeting has arranged by the Parish Council inviting other neighbouring Parish Councils and general public to meet with Dame Andrea Leadsom MP to discuss the quality of the roads. • Cllr Dodington expressed her thanks to Cllr Fowler for all her work helping the Parish Council with the matters affecting the village. • DHL – The project is still moving forward but very slowly.
23/096	To receive Clerk's report – <ul style="list-style-type: none"> • The Clerk confirmed that the Audit has been complete and signed off by the Internal Auditor.

23/097	Planning	<p>a. To receive notification of decisions/updates received from SNC</p> <p>b. Planning applications</p>
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New Applications

Application Number	Location	Proposal	PC Comments
NONE			

Decisions

Application Number	Location	Proposal	Decision
None			

Appeals

Application Number	Location	Proposal
None		

23/098 Parish Matters

Item	Subject	Description	Parish Council Resolution
a.	Canal update	To receive a report from Cllr Dodington on the Canal River Trust and any actions necessary	<p>Between the 2 Jan – 2 March Lock 14, 16 and 18 will be closed for two months for repair work</p> <p>On the 5 June – The volunteer group start the extension of the wooden walk. Type 1 will be put down near the car park to stop the area getting damaged during the wet weather. This is being provided free of charge from Winvic.</p> <p>Still waiting to hear about the plans for the Poplar trees.</p>
b.	Roads / Safety	To review the current road maintenance in the area and to receive an update on the application for a new SiD from SEGRO	<p>The Parish Council expressed its thanks to Ray for installing the new SiD.</p> <p>The meeting with Dame Andrea Leadsom has been arranged for 2 June at the village hall which neighbouring parishes have been invited to.</p>
c.			

d.	Clock	To review and resolve on the future maintenance of the Church Clock	<p>The documents have been submitted to the DAC faculty.</p> <p>There is an online consultation notice which has been published which expires on 8 June. After this the formal approval will come through from the Dicosese.</p> <p>Smiths of Derby can then be instructed to carry out the work.</p> <p>The Council resolved to agree to pay for the initial electrical work to be done before the Smiths of Derby can start</p>
e.	Drains & Gulleys	To report on the progress of the clearing of the drains and any necessary actions that need to be taken	<p>No further update on the drains</p> <p>Cllr Stimson to check for the next meeting if the sweeper comes to the village.</p>
f.	Trees	To review and discuss the trees on the Playing Field	<p>The Clerk confirmed the tree work on Wentworth Way has been complete</p> <p>The Council resolved to refuse the request from a resident to place a tree on the corner of Mill Land and Rookery Lane outside 1 Mill Lane, due to the concern of the damage that has previously been done to the drains by the previous tree which forced its removal. The Council were also concerned for the utilities buried underneath meaning a lack of space. It was suggested the resident approach the cricket club to see if there would be space there.</p> <p>Cherry Tree – Cllr Stimson to prune back the Cherry Tree</p>
g.	Update from Tove	To receive any update from Tove Football Club	No update to report

23/099	Playing Field <ul style="list-style-type: none"> • To receive weekly inspection sheets and agree any actions •

23/100	Finance
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a. Account Balances (as at 20 March 2023):

Account: 61035150 - £9,901.67
Account: 41265695 - £10,088.51

- I. To approve the annual accounts including receipts & payments account and bank reconciliation for year ended 31st March 2023**
 - The Annual accounts were reviewed and approved for the year 2022/23
- II. To sign the Certificate of Exemption from the limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**
 - The Certificate of Exemption was approved and signed
- III. To approve and sign the Annual Governance Statement 2022/23**
 - The Annual Governance Statement was approved and signed
- IV. To approve and sign the Accounting Statements in the Annual Governance and Accountability Return 2022/23**
 - The Accounting Statements in the Annual Governance and Accountability Return were approved and signed

b. Policies and Procedures

- i. To Review and adopt the Council's Standing Orders**
 - The Standing Orders were reviewed and approved
- ii. To Review and adopt the Council's Financial Regulations**
 - The Financial Regulations were reviewed and approved
- iii. To review and adopt the Council's Financial and Governance Risk Assessment**
 - The Financial and Governance Risk Assessment was reviewed and approved

c. To resolve to pay the following outstanding accounts:

Payee	Goods/Services	Net £	VAT £	Gross £	Cheque number
NJ Blackwell	Grass Cutting	£	£	£705.36	200341
R Damerell	Clerk Salary	£331.55	£0.00	£331.55	200342
R Damerell	Clerk Home Working Allowance	£26.00	£0.00	26.00	200343
Salcey	Tree Work on the Playing Field	£		£444.00	200344

23/101 Any other business –

- **Posts on the Village Green** – Cllr Stimson to contact Michael Naylor to provide a quote for the posts of the Village Green
- **Planning Training** – The Clerk to find planning training for Cllrs to attend

23/102 Next meeting **18th July 2023**. Any items for the agenda to the Clerk by 10th July 2023

Meeting closed at 20.37